

**Land Bank Commission Minutes**  
**January 21, 2009**

Chair Grace Blagdon called the meeting to order. All members were present.

**Approval of Minutes**

Chair Grace Blagdon asked that the January minutes be approved. Commissioner Andrew Francis made a motion to approve the January minutes. The motion was seconded by Commissioner Hillis Schild; motion carried.

**Staff Reports**

- 1) Intro of Policies and Procedures
  - A. Commissioner Susan Chan had suggestions for amending the policies and procedures draft: 1) place a priority under item 1. 2) Change the intro sentence. 3) Delete #16 and include it in the opening statement.
  - B. Land Transfers- Commissioner Chan would like to amend Section 4 2 d and Section 5 a 3. Also, would like to change the policy to 3 to 5 years.
  - C. The first paragraph of polices and procedures shall say guided instead of govern.

Discussion was held on the appeal process.

Travis Martin gave a summary of the policies and procedures disposition.

There was a motion to recommend polices and procedures w/ amended language to the Board of Directors. Motion seconded by Andrew Francis.

**Committee Reports**

*Legal Affairs*

- 1) Legal Affairs reviewed policies and procedures. City Attorney Brittany Jefferson discussed the State Law reference.

*Administration and Operations*

- 1) Administration and Operations discussed maps about City of Little Rock liens and vacant parcel of lands.

*Funding and Development*

Funding and Development reviewed and discussed the policies and procedures.

**Old Business**

- a. Research Websites- would like to put all LBC documents under HNP on the [www.littlerock.org](http://www.littlerock.org)
- b. Discussed meeting once per quarter from 4:30-6. (third meeting of each quarter) Next quarterly meeting will be March 18<sup>th</sup>.

- c. Discussed submission of policies and procedures LBC to be at the BOD meetings on February 17<sup>th</sup> at 6:00 p.m.
- d. Discussion was held whether to involve CHAB in the consistency of Land Bank.

### **New Business**

### **Citizen Communication**

There was no citizen communication.

### **Adjourn**

Commissioner Grace Blagdon motioned that the meeting be adjourned.