

**CITY OF LITTLE ROCK**  
**FLEET SERVICES DEPARTMENT**  
**3314 J. E. DAVIS DRIVE**  
**LITTLE ROCK, AR 72209**  
**Bid C15015**

**SPECIFICATION#: (TYMCOSWPR15) TYMCO STREET SWEEPER REPAIR PARTS**

1. **GENERAL -**

- 1.1 The intent of this specification is to set an “Annual Purchase Order” for Tymco Street Sweeper Repair Parts as specified by the City of Little Rock.
- 1.2 Bids must be submitted on the attached forms or bids will be rejected as incomplete.
- 1.3 The City of Little Rock Fleet Services reserves the right to inspect the facilities, business references, and qualifications of any bidder. Bids may be rejected if found lacking in any of the areas necessary to assure acceptable service and product performance.
- 1.4 It shall be the sole right of the City to terminate any contract upon thirty (30) days written notice.
- 1.5 This contract will be for one (1) year from date of bid award. Upon agreement of both parties, the contract may be extended three (3) additional years.
- 1.6 Detailed warranty information must be enclosed for items bid or the bid may be considered incomplete.
- 1.7 All bids must meet or exceed the minimum requirements or they will be deemed incomplete and may be rejected.
- 1.8 In the event the successful bidder receives a price increase from his/her supplier, the price increase may be passed on to the City. A thirty (30) day written notice is required prior to any price increase. New price list must be furnished at the time of notification. Additionally, a letter from the supplier must be furnished showing the increase and the increase must not exceed the amount from the supplier. The increase also is not to exceed 10% per year nor 5% percent per increase.
- 1.9 Bid will be awarded “All or None”. The intent of this specification is to set up a vendor for the City of Little Rock Fleet Services to purchase Tymco repair parts from. The City of Little Rock Fleet Services reserves the right to obtain parts from other vendors if the “Primary Vendor” cannot supply parts requested within one (1) working day.
- 1.10 The successful bidder is to furnish Fleet Services Parts Department with two (2) catalogs and price list either printed or on compact disc.

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**2. MINIMUM SPECIFICATIONS -**

- 2.1 Parts provided shall be of the latest model and design. OEM or equivalent replacement parts deficient in design or construction will not be accepted.
- 2.2 Bidder must include a copy of the standard warranty for all replacement parts.
- 2.3 All parts and components offered are to be new or conform to the manufacturer's standard production or be off-shelf available as a standard production item.
- 2.4 Parts that are normally available must be delivered to the requestor within one (1) hour after the part(s) has been ordered. The City Reserves the right to request parts from another vendor in case of default by the Primary Vendor.

**3. SUPPLY AVAILABILITY-**

- 3.1 Please state average response time from time of order to delivery: \_\_\_\_\_
- 3.2 Please state normal days and hours of operation: \_\_\_\_\_
- 3.3 Is emergency response available? \_\_\_\_\_  
If so, please state name of contact and telephone number: \_\_\_\_\_

**4. PICK UP AND DELIVERY -**

- 4.1 The successful bidder shall provide delivery service as requested to the Fleet Services Parts Department located at 3314 J.E. Davis Drive. Delivery shall be free of charge, and there shall be no minimum order required. All deliveries under the agreement shall be accompanied with one copy of a delivery tag or invoice. All delivery tags or invoices shall include the bidder's name, the City's purchase order number, the date of the order, and itemized list of the materials and/or service furnished, including quantity, labor hours, unit price and extension of each item, less applicable discount.

**5. F.O.B. -**

- 5.1 All items are to be supplied F.O.B. to the Fleet Services Shop.

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**6. WARRANTY -**

- 6.1 The contractor agrees that the supplies furnished under this contract shall be covered by the most favorable commercial warranties the contractor gives to any customer for such supplies.
- 6.2 If a part is deemed defective, the supplier must warranty that part (if within the warranty period) and deliver or assure expedited shipment from fastest available source, a new replacement part.
- 6.3 Bidder shall be responsible for labor reimbursements for the removal and installation of defective components. Hourly rates shall be paid according to the City’s existing rates at the present time. Rates shall be figured according to the average estimated labor time to complete the job being performed.

**7. PRICING –**

- 7.1 In the following section, please list what price list will be used and what applicable discount will be allowed on parts supplied throughout the contract period. Please supply price list and catalogs quoted with bid.
- 7.2 Pricing discount(s) bid shall be applied to all City purchases throughout the contract period.

**OEM PART PRICING:**

SWEEPERS	PRICING DISCOUNT & PRICE LIST USED
Tymco FHD (regenerative air) 2007 – current year model [500 & 600 Product Models]	

**AFTERMARKET PART PRICING:**

SWEEPERS	PRICING DISCOUNT & PRICE LIST USED
Tymco FHD (regenerative air) 2007 – current year model [500 & 600 Product Models]	

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**8. *BIDDERS RESPONSE -***

I have read and agree to comply with each of the above specifications and understand if being the low bidder, my bid will be analyzed in detail prior to bid recommendation.

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Signature

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Job Title

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Company

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Telephone #