



CITY OF LITTLE ROCK, ARKANSAS

REQUEST FOR BIDS

FOR

ARKANSAS NATIVE BOULDERS

BID #C15024

BID Issue Date:

11/22/15

Responses Due By:

2:00 p.m. on December 7, 2015

City of Little Rock, Arkansas Request for Bids For Arkansas Native Boulders

Project Intent

Little Rock Parks and Recreation is seeking bids from stone companies in the central Arkansas area in order to fulfill an annual contract for approximately 500 tons of boulders for Little Rock Parks located throughout the City of Little Rock.

Scope of Services

Services will include all boulders delivered and unloaded at site location determined by Owner. Owner requires varying amount of boulders delivered at a time, average of 10-15tons per delivery. Owner may request boulders of one average size per load or a variety depending on project. Actual project determines final amount at any one given location.

Specifications of Boulders

Listed below are the specifications for the desired boulders.

1. Provide Arkansas ledge sandstone; articulated boulders (no builder's boulders); natural weathered faces; limited cut or broken faces; lichen growth preferred.
2. OWNER desires stones to vary within the size and shape requirements.
3. Stones shall not exceed individual weight of more than 5 tons and have a minimum weight of 1 ton.
4. Stones shall have more square/rectangular shape with flat sides than rounded.
5. Sample image of boulder has been included in this package to help determine characteristics of desired boulders.
6. OWNER may require approving actual boulders onsite or from pictures before final bid is approved.

Additional Information

If you have any other questions or need any additional information, please call Leland Couch, Park Planner, at 501-918-5208 or email lcouch@littlerock.org

Duration of Contract

The contract will be for an initial one year period with the option to extend the contract for two additional one-year renewals if both parties are in agreement to exercise this option. If either party elects not to accept the one-year renewals then the contract will cease on the contract anniversary date and a bid will be resubmitted to the public.

The initial bid price will be in effect for the first year. If at the completion of each year of the contract both parties opt to exercise the annual extension option, the bidder will be allowed to increase their yearly contract fee by the percentage increase of the most recent Urban Consumer Price Index as reported by the Federal government prior to each contract extension.

Bids

Bids (sealed and labeled envelope) shall be placed in a sealed package labeled “BID# C15024– Parks Boulders” and delivered to the Purchasing Manager at the address listed below by the bid deadline, which is no later than 2:00 p.m. (Local Time) on December 7th, 2015.

Submission of Proposals: The address for the submission of proposals is as follows:

Mr. Abdoul Kabaou
Purchasing Manager
City of Little Rock
500 West Markham, Room 300
Little Rock, Arkansas 72201

Any proposals received other than as stated above or that are received after the above-stated time and date will not be considered. It shall be sole responsibility of the bidder to have the proposal delivered to the Purchasing Office for receipt on or before the above-stated time and date.

Total Contract price shall be based on a per unit ton lump sum to include boulders, delivery, and off-loading. Successful bidder shall be required to perform all work as specified. This is an all or none Contract. The City of Little Rock reserves the right to increase or decrease the total quantity specified by 25% based on budget limitations.

PER UNIT TON COST: \$ _____

Name of Company: _____

Signature of Authorized Company Representative: _____

Printed name of representative signing this bid: _____

SUBMISSION – In witness of reading and understanding these specifications, and the work required, this Bid is duly signed on the _____ day of _____, 2015.



TERMS AND STANDARD CONDITIONS
CITY OF LITTLE ROCK, ARKANSAS
PLEASE READ CAREFULLY

1. When submitting an "Invitation to Bid," the bidder warrants that the commodities covered by the bid shall be free from defects in material and workmanship under normal use and service. In addition bidder must deliver new commodities of the latest design and model, unless otherwise specified in the "Invitation to Bid."
2. Prices quoted are to be net prices, and when an error is made in extending total prices, the City may accept the bid for the lesser amount whether reflected by extension or by the correct multiple of the unit price.
3. Discounts offered will be taken when the City qualifies for such. The beginning date for computing discounts will be the date of invoice or the date of delivery and acceptance, whichever is later.
4. When bidding other than the brand and/or model specified in the "Invitation to Bid," the brand and/or model number must be stated by the item in the "Invitation to Bid," and descriptive literature be submitted with the bid.
5. The City reserves the right to reject any and all bids.
6. The Purchasing office reserves the right to award items, all or none, or by line items (s).
7. Quality, time and probability of performance may be factors in making an award.
8. Bid quotes submitted will remain firm for 30 calendar days from bid opening date; however, the prices may remain firm for a longer period of time if mutually agreeable between bidder and the City Purchasing Division.
9. Bidder must submit a completed, signed copy of the front page of the "Invitation to Bid," and must submit any other information required in the "Invitation to Bid".
- 10. As a condition for doing business with the City of Little Rock, the contractor shall not discriminate on the basis of race, color, creed, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, or genetic information and shall require such compliance in agreements with subcontractors and sub-subcontractors.**
11. Sales or Use Tax is not to be included in the bid price, but is to be added by the vendor to the invoice billing to the City. Although Use Tax is not to be included in the bid, vendors are to register and pay tax direct to the Arkansas State Revenue Department.
12. Prices quoted shall be "Free on Board" (F.O.B.) to destination at designated City facility in Little Rock. Charges may not be added after the bid is opened.
13. In the event of two or more identical low bids, the contract may be awarded arbitrarily or for any reason to any of such bidders or split in any proportion between them at the discretion of the Purchasing Division.
14. Specifications furnished with this Invitation are intended to establish a desired quality or performance level, or other minimum dimensions and capacities, which will provide the best product available at the lowest possible price, other than designated brands and/or models approved as equal to designed products shall receive equal consideration.

15. Samples of items when required must be furnished free, and, if not called for within 30 days from date of bid opening, will become property of the City.
16. Bids received after stated time for opening will not be considered.
17. Guarantees and warranties should be submitted with the bid, as they may be a consideration in making an award.

18. CONSTRUCTION

- A. When noted, the Contractor is to supply the City with evidence of having and maintaining proper and complete insurance, specifically Workman's Compensation Insurance in accordance with the laws of the State of Arkansas, Public Liability and Property Damage. All premiums and cost shall be paid by the Contractor; in no way will the City be responsible in case of accident.
 - B. When noted, a certified check or bid bond in the amount of 5% of total bid shall accompany bid.
 - C. A Performance Bond equaling the total amount of any bid exceeding \$20,000 must be provided for any contract for the repair, alteration or erection of any public building, public structure or public improvement (pursuant to Act 351 or 1953 as amended by Act 539 of 1979).
19. Liquidated Damages shall be assessed beginning on the first day following the maximum delivery or completion time entered on the bid form and/or provided for by the plans and specifications.
 20. Any ambiguity in any bid as the result of omission, error, lack of clarity or non-compliance by the bidder with specifications, instructions and all conditions of bidding shall be construed in the light most favorable to the City.
 21. The bid number should be stated on the face of the sealed bid envelope. If it is not, the envelope will have to be opened to identify.
 22. Attention is called to the fact that not less than the minimum prevailing salaries and wages as set forth in the contract documents must be paid on the project if applicable.
 23. The City of Little Rock encourages participation of small, minority, and woman own business enterprises in the procurement of goods, services, professional services, and construction, either as a general contractor or sub-contractor. It is further requested that whenever possible, majority contractors who require sub-contractors, seek qualified small, minority, and woman businesses to partner with them.