

Departmental Presentations

Finance Department





Finance Summaries

- Increase to operating expenses of approximately \$74,500
- Capital Projects funded in Information Technology Budget



Finance - Staffing

- Part-Time Accounting Clerk \$15,000
- Reinststate Part-Time Grants \$15,000

Administrative position

The Accounting Clerk position is needed to scan and index invoices, assist with asset tagging, and supplement A/P data entry due to increased expenditure activity associated with the new sales tax.

The Grant position will relieve administrative burdens on the Grants Division to free up professional staff for grant location, grant writing, and compliance responsibilities.

Finance - Operational Expenses



- Restore continuing professional education and staff training \$25,000
- Restore supplies budget \$15,000
- Increase BSI Tax software maintenance budget based on annual W-2 count \$4,500



Finance – Capital Projects

The following projects related to Finance are included in the 2012 Information Technology Budget

- Lawson Budget and Planning Software (LBP)
- Lawson Smart Office – Financial Management “Dash Board”