Land Bank Commission Minutes  
January 21, 2009

Chair Grace Blagdon called the meeting to order. All members were present.

Approval of Minutes  
Chair Grace Blagdon asked that the January minutes be approved. Commissioner Andrew Francis made a motion to approve the January minutes. The motion was seconded by Commissioner Hillis Schild; motion carried.

Staff Reports  
1) Intro of Policies and Procedures  
A. Commissioner Susan Chan had suggestions for amending the policies and procedures draft: 1) place a priority under item 1. 2) Change the intro sentence. 3) Delete #16 and include it in the opening statement.  
B. Land Transfers- Commissioner Chan would like to amend Section 4 2 d and Section 5 a 3. Also, would like to change the policy to 3 to 5 years.  
C. The first paragraph of polices and procedures shall say guided instead of govern.

Discussion was held on the appeal process.

Travis Martin gave a summary of the policies and procedures disposition.

There was a motion to recommend polices and procedures w/ amended language to the Board of Directors. Motion seconded by Andrew Francis.

Committee Reports  
Legal Affairs  
1) Legal Affairs reviewed policies and procedures. City Attorney Brittany Jefferson discussed the State Law reference.

Administration and Operations  
1) Administration and Operations discussed maps about City of Little Rock liens and vacant parcel of lands.

Funding and Development  
Funding and Development reviewed and discussed the policies and procedures.

Old Business  
a. Research Websites- would like to put all LBC documents under HNP on the www.littlerock.org  
b. Discussed meeting once per quarter from 4:30-6. (third meeting of each quarter) Next quarterly meeting will be March 18th.
c. Discussed submission of policies and procedures LBC to be at the BOD meetings on February 17th at 6:00 p.m.
d. Discussion was held whether to involve CHAB in the consistency of Land Bank.

New Business

Citizen Communication

There was no citizen communication.

Adjourn
Commissioner Grace Blagdon motioned that the meeting be adjourned.