# DEPARTMENT OF PLANNING AND DEVELOPMENT HILLCREST DESIGN OVERLAY DISTRICT RESIDENTIAL HANDOUT FOR BUILDING PERMIT APPLICATIONS:



# APPLICANT SUBMITTALS CHECKLIST:

Survey requirements for additions or new structures. Survey must show:

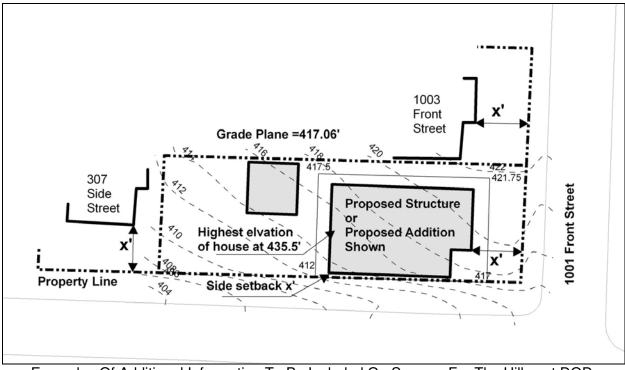
- Additional setback information is required. On structures located in mid-block, dimensions shall be noted on adjoining structure's front setbacks with partial buildings graphically shown. On structures located on the corner of blocks, dimensions shall be noted on adjoining structure's street side setbacks with partial buildings graphically shown.
- Finished topographical lines for entirety of lots.
- Proposed outlines of structure(s).
- Average grade plane elevation noted.
- Average grade plane graphically shown as measured six feet from footprint or property line (whichever is less).
- Note highest existing or proposed ridgeline elevation.
- Elevations of proposed structure or additions, showing exposed foundation walls.

# **INTERPRETATION OF ORDINANCE:**

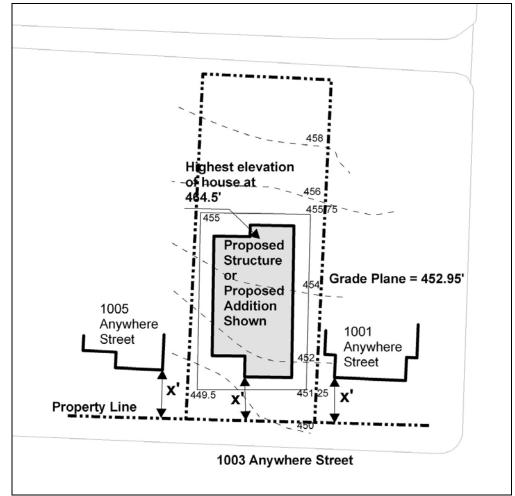
- 1) When calculating Floor Area Ratio (FAR):
  - a) Do not include unenclosed porches.
  - b) Do not include carports that are open on at least two sides.
  - c) Include attached garages.
  - d) You must count attached unfinished spaces, such as storage spaces and above ground basements at 50%. If there is an inside stairway to an attic or basement, that counts as storage space.
- 2) How to measure front yard setback on existing or proposed structures: The measurement is from 12" above grade on the closest vertical surface measured to the front property line. 12" up on the building may be the second step, a porch, or a wall of house, etc.; whichever point is closest to the street.
- Average front yard setback is calculated by averaging the two adjoining structure's setbacks for those structures in mid-block. 10% of that average is the range in which the front setback of the proposed structure or front addition shall fall.
- 4) Front yard setbacks: If adjoining structures are encroaching in the 15' front setback or the average is encroaching in the 15' front setback, the proposed structure or front addition must be built at the 15' front setback line.
- 5) If the house is on a corner lot, the following applies:
  - a) The front setback shall be within 10% variation of the adjoining principal structure and the side yard setback shall be within 10% variation of the adjoining principal structure.
  - b) Additions to the rear of the structure shall conform to the 10% variation rule for side yard setbacks.
- 6) An addition to the side of the structure on an interior lot line that does not extend in front of the main wall of the house shall not be subject to the front yard setback 10% variation rule.

## **ADMINISTRATION:**

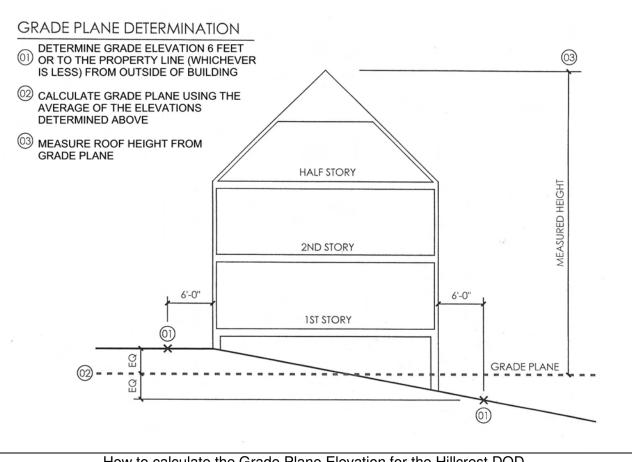
- 1) If the proposed improvement meets all Hillcrest DOD requirements but still needs a Board of Adjustment hearing, it goes to the Board of Adjustment. This applies only to fencing and possibly signage.
- 2) Permits may not be issued on the same day that they are received. Allow 1-2 days for processing and approval. The zoning desk will collect all information and fill out the checklist when that application is submitted.
- 3) Building permits for interior work only, routine repairs and maintenance shall not be subject to the Hillcrest DOD.



Examples Of Additional Information To Be Included On Surveys For The Hillcrest DOD. Actual elevation numbers will vary.



Examples Of Additional Information To Be Included On Surveys For The Hillcrest DOD. Actual elevation numbers will vary.



How to calculate the Grade Plane Elevation for the Hillcrest DOD.

# DEPARTMENT OF PLANNING AND DEVELOPMENT HILLCREST DESIGN OVERLAY DISTRICT RESIDENTIAL ZONING COMPLIANCE CERTIFICATE



ADDRESS: \_\_\_\_\_

LEGAL DESCRIPTION:

ZONING CLASSIFICATION: \_\_\_\_\_\_ FLOODPLAIN DISTRICT: YES NO

PROPOSED USE: \_\_\_\_\_\_ EASEMENT CLEARANCE: APPROVED OR DENIED

REG CHART	BLDG	FRONT	REAR	SIDE	MSP	PLATTED	MIN
	HEIGHT	SETBACK	SETBACK	SETBACK		BLDG LINE	SEP
PRINCIPAL	39						
STRUCTURE	00	to					
PROPOSED							
ACCESSORY	39	60					
STRUCTURE	00	00					
PROPOSED							
							Source

NUMBER OF STORIES OF STRUCTURE: (1, 2 or 2.5)

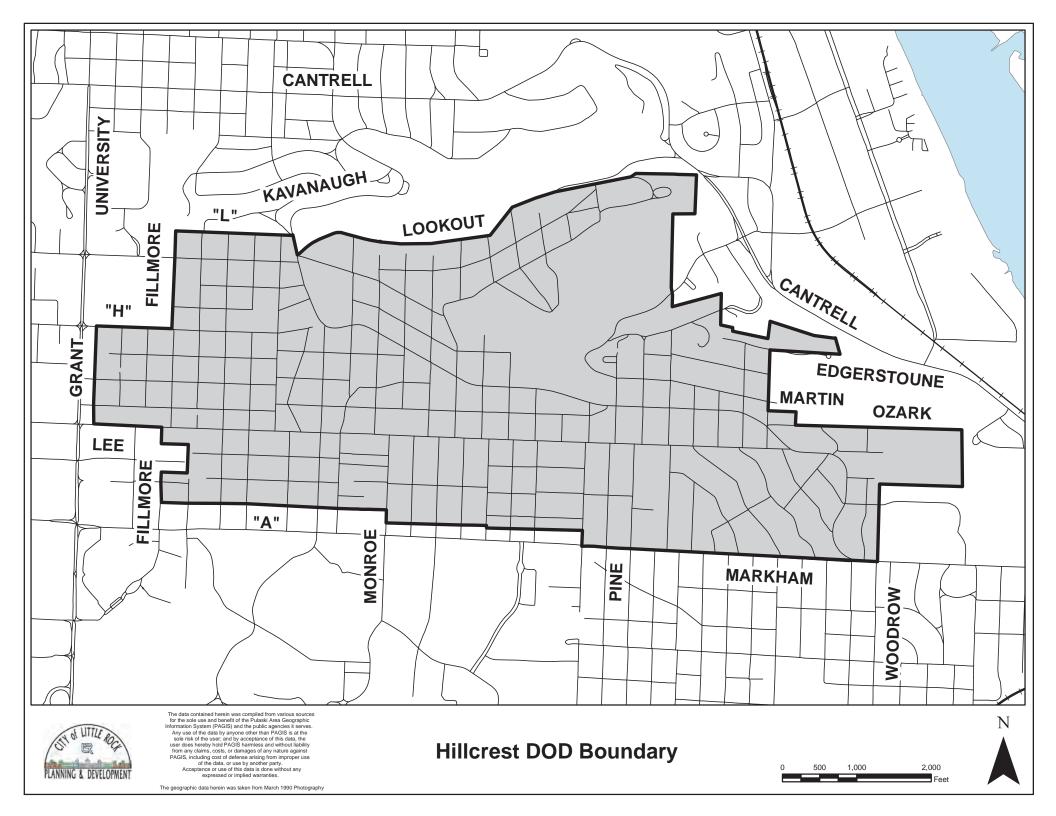
FAR SCALE MULTIPLIERS (<8,000 sf lot37, .50, .5		%			
LOT SIZE:	x	SF			
MAX BUILDING SF:			SF		
PROPOSED PRINCIPAL BUILDING SF FROM PLAN	:		SF		
MAX LOT COVERAGE: (<4,500 sf lot60) (>4,500 s	f lot50)		SF		
PROPOSED LOT COVERAGE: (all structures under r	oof – footprint only)		SF		
FRONT YARD SETBACKS: (10% variation of average	e depth of two				
adjacent houses) (shall show side houses on si	urvey)		FEET		
REAR YARD SETBACK COVERAGE (MAX 40% for a	accessory structures):		%		
GRADE PLANE ELEVATION: (shall show finished topo on plan Average					
finished ground level 6' out from building)			FEET		
BUILDING HEIGHT AS MEASURED FROM GRADE PLANE:					
(measure from grade plane elevation to highest		FEET			
CIRCLE THIS LINE IF INTERIOR REMODEL ONLY:					
APPLICATION IS DENIED (See APPLICATION IS APPROVED.	discrepancies indicated in I	red above.)			
ZONING OFFICER:	DOD INITIALS :		DATE:		

I hereby certify that the data submitted on or with the application is true and correct. Also, I have read and I understand the Hillcrest Design Overlay District. Any deviation from information contained hereon unless approved by the Zoning Official will render this permit null and void.

Signature of Contractor, Owner or Agent

Phone

3/29/2012



2010012490 Received: 3/8/2010 9:41:18 AM Recorded: 03/08/2010 09:52:04 AM Filed & Recorded in Official Records of PAT O'BRIEN, PULASKI COUNTY CIRCUIT/COUNTY CLERK Fees \$60.00

#### ORDINANCE NO. 20,223

FILED 03/04/10 09:54:21 Pat O'Brien Pulaski County Clerk

AN ORDINANCE TO REPEAL CHAPTER 36, ARTICLE V, DIVISION 13, SECTION 36-434.10. THROUGH SECTION 36-434.16, KNOWN AS HILLCREST DESIGN OVERLAY DISTRICT; TO ADOPT NEW LANGUAGE FOR CHAPTER 36., ARTICLE V, DIVISION 8, SECTION 36-434.10. THROUGH SECTION 36-434.16. TO BE KNOWN AS THE HILLCREST DESIGN OVERLAY DISTRICT; AND FOR OTHER PURPOSES.

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# WHEREAS, as the Planning Staff, the Hillcrest Residents Association and the Hillcrest Merchants Association has completed a through review concerning all aspects of the Design Overlay District; and WHEREAS, as the Little Rock Planning Commission believes it appropriate to amend the plan;

14 NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE CITY
 15 OF LITTLE ROCK, ARKANSAS.

Section 1. That Chapter 36, Article V, Division 13, Section 36-434.10. through section 36-434.16
 inclusive, known as Design Guidelines be repealed.

18 Section 2. That the following be adopted as Chapter 36, Article V, Division 13, Section 36-434.10.
19 through section 36-434.16 to be known as HILLCREST DESIGN OVERLAY DISTRICT:

20 21

# **DIVISION 13.** HILLCREST DESIGN OVERLAY DISTRICT\*

## Sec. 36-434.10. Purpose and intent.

The purpose of a Hillcrest design overlay district (district) is to help maintain the built environment in a neighborhood that is rich in history and architectural character and consists of both a vital residential area and a thriving commercial sector. In order to preserve and enhance those qualities, compatible design and scale of buildings, parking areas, signage, landscaping, streetscapes, and street furnishings are required such that the friendly, pedestrian-oriented, "small-town" nature of the neighborhood is continued.

Through additional guidelines for buildings, the district intends to prevent incompatible and poorly planned projects from having a negative impact on Hillcrest's unique character and its living and working environment. Such incompatible construction has the potential to destroy the very attributes that have attracted people to the neighborhood since its beginning as Little Rock's first "suburb" in the 1890s, and more recently during

its resurgence since the 1960s.

#### Sec. 36-434.11. Definitions.

*Floor area ratio (FAR).* The total area of all enclosed spaces on all floors of the principal structure as measured to the outside surfaces of the exterior walls and including halls, stairways, elevator shafts, and attached garages divided by the area of the lot.

Attached unfinished spaces such as storage areas, floored attics and above-ground basements, shall be included as part of the permitted floor area at fifty (50) percent of the measured area.

Crawlspaces or similar spaces that must be accessed from outside the main structure, unenclosed porches, decks, and attached carports that are open on at least two sides are excluded from the permitted floor area.

*Grade plane.* A reference plane representing the average of finished ground-level adjoining the building at exterior walls. The reference plane shall be established by the lowest points within the area between the building and the lot line or, where the lot line is more than six (6) feet from the building, between the building and a point six (6) feet from the building. A minimum of four (4) points, each from a different side of the building, shall be used in this calculation.

Lot coverage. The area of a lot covered by a building or buildings expressed as a
 percentage of the total lot area. All buildings or structures that have a roof are counted
 toward the total. Decks, driveways, patios, arbors, trellises, and other structures that do
 not have a roof are not counted toward the total.

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Sec. 36-434.12. Application of the regulations.

A. The regulations of this district shall be in addition to and shall overlay all other zoning districts and other ordinance requirements regulating the development of land so that any parcel of land lying in the overlay district shall also lie within one (1) or more of the other underlying zoning districts. Therefore, all property within this overlay district shall have requirements of both the underlying and overlay zoning districts, in addition to any other provisions regulating the development of land. In case of conflicting standards between this article and other city ordinances, the overlay requirements shall control.

B. These regulations shall apply to new development and redevelopment exceeding fifty (50) percent of the structure's current replacement value or expansion of existing development. These regulations shall apply to new development, expansion of existing development, when a permit is requested for exterior improvements on buildings, and private improvements located in the public right-of-way. Private improvements in the public right-of-way may include, but not limited to: awnings, benches, and flagpoles.

# [Page 2 of 10]

Routine repairs, maintenance, and interior alterations shall not require compliance with this section.

C. Uses, structures, or lots that existed on the effective date of this ordinance, July 17, 2007, which do not conform to the standards and guidelines established in this division, shall be treated as nonconforming according to the provisions of article III. Nonconforming status shall not apply to construction of improvements in the public right-of-way required by the city, redevelopment, or expansion of the existing development.

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E. Churches and schools, regardless of underlying zoning shall conform to Sec. 36-434.15. Multi-Family – Non Residential Developments. All other properties which require Conditional Use Permits and Special Use Permits on residentially zoned land shall conform to Sec. 36-434.14. Single Family and Two Family Development section.

434.15, the Multi-Family -- Non-Residential Developments.

D. The following guidelines shall apply to both residential and nonresidential types

of structures. In the case of multiuse structures, the applicant shall conform to Sec. 36-

Sec. 36-434.13. Overlay boundaries.

The district shall include all parcels within the area bounded as follows, less that area within the Midtown DOD (chapter 36, article V, division 10):

19 Starting at the southwest corner of the Arkansas School for the Blind (with 20 Markham), thence west along Markham to University Avenue, thence north along 21 University Avenue to "H" Street, thence east along "H" Street to Fillmore, thence north along Fillmore Street to "L" Street, thence east along "L" Street to Kavanaugh 22 23 Boulevard, thence south along Kavanaugh Boulevard to North Lookout Street, thence east along North Lookout (southern boundary of Allsop Park (north)), thence east and 24 south along the north and west boundary of Doyle Place Addition to Allsop Park 25 (south), thence south and west along said boundary to Cedar Hill Road, thence 26 southwest along Cedar Hill Road to a point approximately two hundred fifty (250) 27 feet west of Cedar Hill Circle, thence south approximately two hundred (200) feet, 28 29 thence north east parallel to Oakwood Road approximately seven hundred (700) feet, thence south to a point two hundred (200) feet north of "I" Street, thence east parallel 30 to "I" Street and Edgerstoune Lane approximately one thousand six hundred (1,600) 31 feet, thence south approximately two hundred (200) feet to Ozark Point Water 32 33 Treatment Plant, thence east, south and west along the boundary of the Ozark Point Water Treatment Plant to Arkansas School for the Blind, thence south along the 34

1	western boundary of the Arkansas School for the Blind to Markham the point of
2	beginning.
3	Sec. 36-434.14. Single Family and Two Family Developments.
4	The residential regulations shall apply to Single Family and Two Family
5	Developments R-2, R-3, and R-4 residential zoned land within the district boundaries.
6	Although the overlay district does not regulate the style and character of Hillcrest
7	housing, new construction and additions should be respectful of the prevailing styles of
8	the neighborhood. The compatible design of housing contributes to the richness of the
9	history and architectural character of Hillcrest.
10	A. Scale.
11	Floor-to-area ratio is abbreviated as FAR.
12	Lot sizes of less than eight thousand (8,000) square feet.
13	* For residential structures with one (1) floor, the FAR shall be 0.37;
14	* For residential structures with two (2) floors, the FAR shall be 0.50;
15	* For residential structures with two (2) or more floors, i.e. built-out attics, the FAR shall
16	be .55.
17	Lot sizes of eight thousand (8,000) square feet or more.
18	* For residential structures with one (1) floor, the FAR shall be 0.37;
19	* For residential structures with more than one (1) floor, the FAR shall be 0.50.
20	The purchase of an adjoining lot shall not allow a proportionate increase in the size of the
21	building in all cases. For the purposes of computing the FAR, lot sizes of more than ten
22	thousand (10,000) square feet shall use a maximum lot size in the calculations of ten
23	thousand (10,000) square feet. Any lot of record or any combination of lots creating a
24	zoning lot of record exceeding ten thousand (10,000) square feet in existence at the time
25	of the adoption of this section shall have an FAR as described for lots exceeding eight
26	thousand (8,000) square feet.
27	B. Mass. Maximum lot coverage for all structures under roof shall not exceed fifty
28	(50) percent. For lots of four thousand five hundred (4,500) SF or less, maximum lot
29	coverage for all structures under roof shall not exceed sixty (60) percent.
30	C. Setbacks. All setbacks shall be as required for the zoning district, except as
31	follows:
32	1. The minimum front yard setback for new principal structures or additions to
33	principal structures in the R-2, R-3, and R-4 zoning districts shall be fifteen (15)
34	feet in all instances.

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1	2.	Front yard and side yard setbacks on existing and proposed buildings shall be
2	1	measured from twelve (12) inches above grade on the closest vertical surface
3	1	measured to the property line.
4	3.	Front yard setbacks for structures on interior lots: The front yard setback for the
5	]	principal structure shall be aligned with the average of the current setbacks of the
6	:	adjoining residential structures within ten (10) percent variance, but no structure
7	1	may be within the minimum fifteen (15) foot front setback as established in this
8	:	section.
9	4.	If adjoining structure(s) or the average of the adjoining structure(s) is
10		encroaching into the minimum fifteen (15) foot front yard setback as set forth in
11	1	this section or the minimum street side yard setback as stated elsewhere in this
12		Chapter, the building shall be built to the minimum front yard and/or the street
13	5	side yard setback line.
14	5.	Additions to the side of a principal structure on an interior lot line shall not be
15	:	subject to the front yard setback 10% variance rule if the addition does not extend
16	į	in front of the main wall of the existing structure towards the front property line.
17	6.	Front and street side yard setbacks for structures on corner lots: The front yard
18		setback shall be within 10% of the adjoining residential principal structure and
19		the street side yard setback shall be within 10% of the adjoining residential
20	I	principal structure but no structures shall be built within the minimum front or
21		side yard setbacks.
22		Additions to the rear of the principal structure on a corner lot shall not be subject
23		to the side yard setback 10% variation rule if the addition does not extend in front
24		of the main wall of the structure towards the street side property line.
25		When determining front or side yard setbacks on a structure that is oriented
26		differently than all other structures on the block face, the front yard setback shall
27	]	be fifteen (15) feet and the side yard setback shall be 10% of the lot width not to
28		exceed eight (8) feet.
29	9.	Accessory Buildings setbacks and separations shall be as permitted in 36-156
30		(Height and area exceptions).
31		Accessory Building Coverage. Accessory building coverage within the twenty-
32		t setback from the rear property line shall be no more than forty (40) percent of
33	the area	in that section.

E. *Building height and ridge-line elevations*. Maximum building height shall be thirty-nine (39) feet, measured from the "grade plane" to the ridge-line of the highest roof surface. In addition, new buildings and additions shall be constructed to an elevation that is within one story of the adjacent residential structures.

## Sec. 36-434.15. Multi-Family and Non-residential Developments.

The Multi-Family and Non-residential Developments regulations shall apply to all zoning districts except R-2, R-3 and R-4 within the district, and shall apply to all churches and schools, regardless of underlying zoning within the district.

A. *Building form.* New and renovated buildings (more than fifty (50) percent exterior surface area altered) shall be compatible with existing scale, setbacks, and mass of the buildings in the immediate area (e.g., along Kavanaugh Boulevard most buildings have minimum setbacks from the street, whereas along Beechwood the former residences have set-backs with yards).

- 141. Facades. Street-level facades shall reflect the same building materials as existing15commercial buildings in the one-block area adjacent to and across from the16location. Predominant exterior building materials may be any standard material,17except corrugated or ribbed materials, smooth-faced concrete block, tilt-up18concrete panels, or prefabricated steel panels.
- Setbacks. Setbacks from street and alley shall meet current code requirements,
   except setbacks may align with surrounding structures.

Front-yard setbacks on Kavanaugh Boulevard between Rose Street and L Street shall not exceed ten (10) feet. A minimum of fifty (50) percent of the front facade must be constructed along this line. Front yard and side yard setback on existing and proposed buildings shall be measured from twelve (12) inches above grade on the closest vertical surface measured to the appropriate property line.

263. Height. Maximum building height shall be thirty-nine (39) feet, measured from27the "grade plane" to the ridge-line of the highest roof surface or parapet wall.

4. Building form.

(a) Wall projections or recesses a minimum of three (3) feet depth and a minimum of twenty (20) contiguous feet not to extend over twenty (20) percent of the facade shall be required. Arcades, display windows, entry areas or awnings shall exist along at least sixty (60) percent of the facade.

- 1 (b) Buildings shall maintain a distinction between upper and lower levels; any 2 elevation greater than eighteen feet in height shall contain an architectural 3 treatment, which visually divides the structure into "stories". 4 (c) Roof lines shall be varied with a change in height every one hundred (100) 5 linear feet in building length. Parapets, mansard roofs, gable roofs, high 6 roofs shall be used to conceal flat roofs and roof top equipment. 7 B. Parking. 8 1. Standard parking requirements. Parking requirements within the district shall be 9 fifty (50) percent of that required by Article VIII. The maximum parking 10 allowed for this district shall be the minimum standard established in Article 11 VIII. Multi-Family developments or mixed-use developments that contain 12 residential units must provide the minimum number of parking spaces as required 13 in Sec. 36-502 for those residential units. All other parking for the mixed-use 14 facility may develop at the requirements stated in this division. 15 2. Off-site parking. Where on-street parking is allowed it shall be credited toward 16 the parking requirements at a rate of one (1) space per ten (10) linear feet of 17 street frontage. Parking spaces within a common parking facility may be counted 18 toward the parking requirements of any development. The total number of 19 parking spaces within the common parking facility shall not be less than the sum 20 of requirements for the various individual uses utilizing the facility. 21 3. *Parking facilities.* Surface parking shall be limited to the side and rear of 22 structures. No parking shall be allowed in the "front-yard" setback. Surface 23 parking is to be located behind or adjacent to a structure, never between the 24 building and any abutting street. 25 Any parking structure shall be required to have active uses on the street level 26 other than parking (such as quiet office, or neighborhood retail uses). C. Utilities and services. All new developments are required to place utilities and 27 28 cabled services in subterranean locations from the pole to the structure. D. Signage. Permitted signs shall be as in section 36-553, signs permitted in 29 30 institutional and office zones. On the street level, the maximum area of signage may be doubled if at least fifty (50) percent of the street-level office and retail space has direct 31 32 access to the street. 33 The highest point on any commercial sign attached to the building shall not exceed
  - the corresponding building's height.

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1		* Freestanding commercial signs may not exceed eighteen (18) feet in height.
2		* Neon-lit signs greater than thirty (30) square feet are prohibited.
3		* Off-premises signs are prohibited.
4	E.	Lighting.
5	1.	The purpose of this section is to regulate the intensity of exterior lighting. The
6		intent is to prevent light from commercial developments from excessively
7		illuminating the property in question, other properties, or the night sky.
8	2.	Only light fixtures that are categorized as full cut-off (FCO) fixtures shall be
9		permitted. The use of fully shielded (FCO) floodlights are permitted but not
10		encouraged.
11	3.	The following are specific standards for lighting intensity based upon the
12		activities performed involved. Values are presented in allowable foot-candles
13		(fc) maintained (measured horizontally) at grade and are to be averaged
14		throughout the site to avoid hot spots, i.e. areas of extreme light intensity relative
15		to the remainder of the site:
16		

TABLE INSET:

Land Use	Minimum	Maximum	
Pedestrian areas/sidewalks	0.2 fc	1.0 fc	
Building entries	1.0 fc	10.0 fc	
Street lighting	0.2 fc	1.0 fc	
Parking areas	2.0 fc	4.0 fc	
Playgrounds		5.0 fc	
Sports grounds		20.0 fc	
Site perimeter		0.5 fc	

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the lowest light-emitting point on the fixtures.

4. Gas station canopies shall be illuminated at a maximum luminance of thirty (30)

fc and individual fixtures shall be flush mounted or have the canopy edge below

1	5. Up lighting may be used to illuminate a building, landscaping element or
2	architectural feature, provided the lighting design has a maximum luminance of
3	twelve (12) fc, measured in a vertical plane. Down lighting is preferred.
4	6. A lighting plan shall be submitted for staff review and approval prior to issuance
5	of building permits. The plan shall contain the following information:
6	(a) An area lighting plan, drawn to scale, indicating all structures, parking lots,
7	building entrances, vehicular and pedestrian traffic areas, vegetation that may
8	interfere with lighting, and adjacent land uses that may be adversely
9	impacted by the lighting. The plan shall contain a layout of all proposed
10	fixtures by location, orientation, aiming direction, mounting height and type.
11	(b) The submission shall include, in addition to proposed area lighting, all other
12	exterior lighting, e.g., architectural, building entrance, landscape, flagpole,
13	sign, etc.
14	(c) A ten (10) foot luminance grid (point-by-point) of maintained foot-candles
15	overlaid on the site plan plotted out to 0.0 foot-candles, which demonstrates
16	compliance with light intensity standards.
17	Sec. 36-434.16. Exceptions.
18	Property. if for any reason, that cannot be developed without violating the standards
19	of this article shall be reviewed through the planned zoning district (PZD) section of the
20	zoning ordinance, with the intent to devise a workable development plan which is
21	consistent with the purpose and intent of the overlay standards
22	Secs. 36-434.1736-434.24. Reserved.
23	Section 3. That the ordinance shall take effect and be in full force from and after its passage and
24	approval.
25	Section 4. Severability, In the event any portion of this ordinance is declared or adjudged to be
26	invalid or unconstitutional, such declaration or adjudication shall not affect the remaining portions of this
27	ordinance, which shall remain in full force and effect as if the portion so declared or adjudged invalid or
28	unconstitutional were not originally a part of this ordinance.
29	Section 5. Repealer. All ordinance and resolutions, and parts thereof, which are in conflict with any
30	provision of this ordinance are hereby repealed to the extent of such conflict.
31	
32	PASSED: March 2, 2010
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ATTEST:	APPROVED:
Susan Kangley, Acting City Clerk	Mark Stodola, Mayor
APPROVED AS TO LEGAL FORM:	
Lihomas M. Castin	
Thomas M. Carpenter, City Attorney	
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