

Land Bank Commission Minutes

August 15, 2012

MEETING DATE: August 15, 2012 (Regular Meeting)

The meeting was called to order by Andy Francis at 11:30 a.m. in the Willie Hinton Neighborhood Resource Center.

COMMISSIONERS ABSENT:

COMMISSIONERS PRESENT:

Commissioner Andrew Francis
Commissioner Susan Chan
Commissioner Grace Blagdon
Commissioner Willis Smith
Commissioner Hillis Schild
Commissioner Odessa Darrough
Commissioner Corey Thomas
Commissioner Hollie Hutchison
Commissioner Jarrod Woodley
Commissioner Frances Frazier
Commissioner Kenyon Lowe

BOARD MEMBERS AND STAFF

Brittany Jefferson, Redevelopment Administrator
Andre Bernard, Director of Housing and Neighborhood Programs
Victor Turner, Assistant Director of Housing and Neighborhood Programs
Cliff Sward, Assistant City Attorney

DECLARATION OF QUORUM

Quorum

APPROVAL OF MINUTES-

Motion made to approve the July 2012 Meeting Minutes and it was seconded. Motion carried.

STAFF REPORTS –

Financial Report- General Fund (1): is \$135,070.24 and CDBG: \$20,811.92 with a remaining \$18,315.00 for acquisitions, taxes, City Lien Foreclosures, and special projects.

Property Inventory- The Land bank program has sixty-eight (68) properties in inventory, plus the 92 lots of the Rolling Pines Subdivision. A total of twenty-five (25) properties have title insurance and are available for transfer and development.

City lien foreclosure report- The City Attorney's Office has filed complaints for the four (4) City Lien Foreclosure files submitted by Staff.

Quiet Title – Quiet Titles have been completed for both 1701 Dennison and 1716 West 18th Street. Staff has submitted six (6) additional files to the City Attorney's Office for quiet title actions.

Purchase Property- No Report

Donation Property- Two (2) properties are being processed for donation: 3020 South Main Street and 1812 Johnson Street

NSP2 Report:

- Staff submitted Before and After Pictures of the Habitat for Humanity NSP2 project at 2209 West 10th Street. Staff attended the ribbon-cutting ceremony for the home July 2012.
- The NSP2 Consortium members have 15 units and another 30 units (Empowerment Center) that are in the construction phase-rehabs and new constructions. We have expended little over \$7.7 million as of August 9, 2012. We have over 100% of our funds obligated towards spending the 8.6 million dollars.

JOINT COMMITTEE REPORT-

- Discussed Land Bank Commissioner Liaisons attending Neighborhood Association Meetings and implementation of the Neighborhood Association Community Garden Project: Commissioner Chan and Frazier attended the Pine Forest Meeting and will alternate months; Commissioner Schild attended the Wright Ave. meeting; Commissioner Lowe suggested the Commission take a tour of established community gardens around the City.
- Discussed need for access to the Comprehensive Redevelopment Map to assess a new focus zone.

OLD BUSINESS-

Comprehensive Redevelopment Map – Comprehensive Map developed by IT includes Land Bank, NSP2, and Unsafe and Vacant properties. Staff attended map training on July 25, 2012. Staff to attend a meeting with the City Manager’s Office on August 17, 2012 at noon to discuss approval of the map and public access on the City’s website. Commissioner Chan requested that Neighborhood Association boundaries be added to the map.

Land Bank Property Program for CLR and LRSD Employees Marketing Update: IT displayed a direct link to program details on lnnet homepage and website announcement was printed on City paystubs on August 3, 2012.

NEW BUSINESS-

New Metropolitan Housing Alliance Representative – Staff introduced Mr. Kenyon Lowe as the representative from the Metropolitan Housing Alliance appointed by the Board of Directors August 2012.

Land Bank Ordinance Timeframe Revision –The Board of Directors will vote on August 21, 2012 regarding the proposed change to Ordinance 19,911 in which the redevelopment timeframe will be reduced to an one (1) year redevelopment timeframe, with a six-month (6) extension option.

PROJECTS-

Rolling Pines Survey and Plat Project – Staff to follow up on progress

Neighborhood Association Community Garden Project – Staff to ID lots available for community garden use and bring CDBG allowable use information. Commissioners to engage the NA in the project.

Upcoming Project: New Focus Zone – Commissioner Chan asked whether a properties UV priority can be reassessed for Land Bank use; Commissioner Chan requested individual maps of each Neighborhood Association once Comprehensive Redevelopment Map is completed.

PRESENTATION-

A Community Garden Presentation was given by Josh Fendley with The People Tree – Discussed establishment of the organization and funding sources; offered to assist with surveys, design, and resources; suggested various partnerships; and, detailed challenges, such as community interest and participation, operating costs, water, oversight and maintenance.

CITIZEN COMMUNICATION

NONE

Adjourn