

Land Bank Commission Minutes

July 18, 2012

MEETING DATE: July 18, 2012 (Regular Meeting)

The meeting was called to order by Andy Francis at 11:45 a.m. in the Willie Hinton Neighborhood Resource Center.

COMMISSIONER ABSENT:

Commissioner Bradley Walker
Commissioner Hollie Hutchison
Commissioner Jarrod Woodley
Commissioner Frances Frazier

COMMISSIONERS PRESENT:

Commissioner Andrew Francis
Commissioner Susan Chan
Commissioner Grace Blagdon
Commissioner Willis Smith
Commissioner Hillis Schild
Commissioner Odessa Darrough
Commissioner Corey Thomas

BOARD MEMBERS AND STAFF

Brittany Jefferson, Redevelopment Administrator
Andre Bernard, Director of Housing and Neighborhood Programs
Amy Fields, Deputy City Attorney

DECLARATION OF QUORUM

Quorum

APPROVAL OF MINUTES-

Motion made to approve the June 2012 Meeting Minutes and it was seconded. Motion carried.

STAFF REPORTS –

Financial Report- General Fund (1): is \$142,064.48 and CDBG: \$22,177.93 with a remaining \$25,309.00 for acquisitions, taxes, City Lien Foreclosures, and special projects.

Property Inventory- The Land bank program has sixty-eight (68) properties in inventory, plus the 92 lots of the Rolling Pines Subdivision. A total of twenty-one (21) properties have title insurance and are available for transfer and development.

City lien foreclosure report- Staff submitted four (4) City Lien Foreclosure files to the City Attorney's Office on July 2, 2012.

Quiet Title – Quiet Title have been completed for both 1701 Dennison and 1716 West 18th Street. Staff has ordered title insurance policies for both. Four (4) property files from the 2009 Arkansas State Land Auction are being processed for future quiet title actions. Properties will be bundled for cost efficiency.

Purchase Property- The three (3) properties purchased from Little Rock Homes, LLC have been added to the inventory and title insurance policies have been received for each.

Donation Property- The donation property at 3221 West 16th has been added to the inventory.

NSP2 Report:

- The NSP2 Consortium members have 15 units and another 30 units (Empowerment Center) that are in the construction phase-rehabs and new constructions. We have expended little over \$7.6 million as of July 16, 2012. We have over 100% of our funds obligated towards spending the 8.6 million dollars.
- Habitat has completed 2209 West 10th Street and will supply pictures of the completed construction.

JOINT COMMITTEE REPORT-

No Joint Committee Meeting in July in observance of the 4th of July Holiday.

OLD BUSINESS-

Comprehensive Redevelopment Map – Comprehensive Map developed by IT includes Land Bank, NSP2, and Unsafe and Vacant properties. It has picture links and contact information for the public to utilize. Staff will attend map training on July 25, 2012. Commissioners intend to utilize the map to determine a new focus zone.

NEW BUSINESS-

New Metropolitan Housing Alliance Representative – Appointment will be made on August 21, 2012

Land Bank Commissioner Liaisons to Neighborhood Associations

Pine to Woodrow NA – Chan/Frazier

Stephens NA – Thomas/ Hutchison

Capitol Hill NA – Francis/Woodley

Central High NA – Darrough/Blagdon

Wright Ave. NA – Schild/ MHA Representative

Commissioners are to make contact with each of their respective NA and extend an invitation to our next meeting.

Land Bank Ordinance Timeframe Revision – Staff proposed to change Ordinance 19,911 language granting a three (3) year redevelopment timeframe with a two (2) year extension option to an one (1) year redevelopment timeframe, with a six-month (6) extension option. Motion made and seconded to accept the proposed change and submit it to the Board of Directors. Motion carried.

PROJECTS-

Rolling Pines Survey and Plat Project – Staff gave ETC the notice to proceed on June 25, 2012. The project will take approximately 3 months and will cost \$16,000.

Neighborhood Association Community Garden Project – Staff to ID lots available for community garden use and bring CDBG allowable use information. Commissioners to engage the NA in the project.

PRESENTATION-

The Community Garden Presentation by Josh Fendly with The People Tree has been deferred until the August 2012 Meeting.

CITIZEN COMMUNICATION

NONE

Adjourn