

Land Bank Commission Minutes

June 20, 2012

MEETING DATE: June 20, 2012 (Regular Meeting)

The meeting was called to order by Andy Francis at 11:45 a.m. in the Willie Hinton Neighborhood Resource Center.

COMMISSIONER ABSENT:

Commissioner Bradley Walker

COMMISSIONERS PRESENT:

Commissioner Andrew Francis
Commissioner Frances Frazier
Commissioner Susan Chan
Commissioner Grace Blagdon
Commissioner Jarrod Woodley
Commissioner Willis Smith
Commissioner Hillis Schild
Commissioner Hollie Hutchison
Commissioner Odessa Darrough
Commissioner Corey Thomas

BOARD MEMBERS AND STAFF

Andre Bernard, Director of Housing and Neighborhood Programs
Amy Fields, Deputy City Attorney

DECLARATION OF QUORUM

Quorum

APPROVAL OF MINUTES-

Motion to approve the May 2012 Meeting Minutes and it was seconded. Motion carried.

STAFF REPORTS –

Financial Report- General Fund (1): is \$150,145.28 and CDBG: \$22,583.80 with a remaining \$33,309.00 for acquisitions, taxes, City Lien Foreclosures, and special projects.

Property Inventory- The Land bank program has sixty-four (64) properties in inventory, plus the 92 lots of the Rolling Pines Subdivision. A total of eighteen (18) properties have title insurance and are available for transfer and development.

City lien foreclosure report- Staff has reviewed the files for statutory compliance and ordered title work for four (4) files.

Quiet Title – Quiet Title Decrees were filed for both 1701 Dennison and 1716 West 18th Street on June 11, 2012. Staff completed the posting of those properties and has ordered title insurance policies for both. Future quiet title files will be bundled for cost efficiency.

Purchase Property- The closing for the three (3) properties purchased from Little Rock Homes, LLC took place on May 24, 2012 at 9 a.m. Staff is awaiting the filed deed, lien releases, mortgage releases, and title insurance policies for the properties.

Donation Property- The Board approved the donation of 3221 West 16th on 06/19/12.

NSP2 Report:

- The NSP2 Consortium partners have completed 10 units that will be sold. Of the 10 units, 6 units have been sold. The City has 7 units for sale. Of the 7 units, there are offers on 2 units and an open house scheduled for a third unit. Staff reported that subsidies are often given on NSP2 home sales.

JOINT COMMITTEE REPORT-

Next Committee Meeting: Discussed the reinstatement of the Neighborhood Association Liaison Program and discuss revisions to the Land Bank Ordinance regarding the length of time to complete a Redevelopment Plan.

Discussed the establishment of a Neighborhood Association Community Garden Project (identify lots, transfer agreement, duration, and guest speaker).

OLD BUSINESS- *No Report Given*

NEW BUSINESS-

New Metropolitan Housing Alliance Representative – Appointment July 2012

Housing Summer Intern

Comprehensive Redevelopment Map –Staff worked with the City’s IT Department to create map. Map contains Land Bank, NSP2, and Unsafe and Vacant properties. It has picture links and contact information for the public to utilize. Commissioners discussed utilizing the map to re-evaluate the focus zones and develop a new mailing program.

PROJECTS-

Rolling Pines Survey and Plat Project –ETC submitted a survey and plat proposal to Staff, estimating a cost of \$16,000 with an estimated completion time of 3 months. Staff will give a notice to proceed.

CITIZEN COMMUNICATION

NONE

Adjourn