



**INVITATION TO BID
CITY OF LITTLE ROCK
ARKANSAS**

**SUBMIT BIDS TO:
City Hall, Suite 300
500 W. Markham
Little Rock, AR 72201
Phone 501-371-4560**

BID NUMBER: 12203	DATE ISSUED: January 10, 2012	DATE & TIME OF BID OPENING: 1/27/12 @ 3:00pm
COMMODITY CLASSIFICATION: Demolition and Removal of Three (3) Structures	BUYER: Jerry Paul	DELIVERY REQUIRED:
F.O.B.: City of Little Rock Various Locations	BUYERS PHONE: 501-371-4560	BIDDERS DELIVERY DATE:

Bids are being requested for demolition and removal of Three (3) residential structures.

AS PER ATTACHED SPECIFICATIONS.

Bid Bond in the amount of 5% of total bid must accompany bid.

Performance Bond as required by Arkansas State Law is required of the successful bidder/s if award of contract is \$20,000.00 or more.

Liability Insurance is required of the successful bidder/s.

For additional information contact Gary Thornton at 565-7119 or Sheila Reynolds at 376-3067

As this is an American Recovery and Reinvestment Act (ARRA) project please note that all applicable provisions apply to this bid including, but not limited to, Davis Bacon Wage Rates, Buy America, Contractor Reporting Provisions, Whistle Blowing Protection and Environmental Provisions and required (ARRA) Signage.

The City of Little Rock selects its board and commission members through a process that utilizes an executive session. Under Arkansas law, this fact deems a volunteer an employee for a limited purpose. The City cannot contract with an employee, and cannot contract with a corporation with an employee in an executive or managerial position who also serves as a volunteer on a City board or commission unless it first passes an ordinance to approve the contract. Is any person involved with this Bid an employee of the City, or a volunteer board or commission member who also holds an executive or managerial position with the Bidder? If the answer is "yes," please identify the person(s) and the nature of the relationship. **THIS DOES NOT MEAN** that the Bidder is disqualified; but, the apparent successful Bidder will not be selected if the Board of Directors fails to pass an ordinance to authorize the contract, regardless of the amount.

IF YOU ARE OBTAINING THIS BID FROM OUR WEBSITE, PLEASE BE REMINDED THAT ADDENDUMS MAY OCCUR. IT IS THEREFORE ADVISABLE THAT YOU REVIEW OUR LISTINGS FOR ATTACHMENTS INCLUDING ANY CHANGES TO THE BID.

CASH DISCOUNT _____ % _____

EXECUTION OF BID

Upon signing this Bid, the bidder certifies that they have read and agree to the requirements set forth in this bid proposal including specifications, conditions and pertinent information regarding the articles being bid on, and agree to furnish these articles at the price stated.

UNSIGNED BIDS WILL BE REJECTED BIDS MUST BE SEALED FAXED BIDS WILL NOT BE ACCEPTED		
NAME OF FIRM:	PHONE NUMBER:	FAX NUMBER:
BUSINESS ADDRESS:	CITY:	STATE & ZIP:
SIGNATURE OF AUTHORIZED PERSON:	TITLE:	DATE:

TERMS AND STANDARD CONDITIONS
CITY OF LITTLE ROCK, ARKANSAS
PLEASE READ CAREFULLY

1. When submitting an "Invitation to Bid," the bidder warrants that the commodities covered by the bid shall be free from defects in material and workmanship under normal use and service. In addition bidder must deliver new commodities of the latest design and model, unless otherwise specified in the "Invitation to Bid."
2. Prices quoted are to be net prices, and when an error is made in extending total prices, the City may accept the bid for the lesser amount whether reflected by extension or by the correct multiple of the unit price.
3. Discounts offered will be taken when the City qualifies for such. The beginning date for computing discounts will be the date of invoice or the date of delivery and acceptance, whichever is later.
4. When bidding other than the brand and/or model specified in the "Invitation to Bid," the brand and/or model number must be stated by the item in the "Invitation to Bid," and descriptive literature be submitted with the bid.
5. The City reserves the right to reject any and all bids.
6. The Purchasing office reserves the right to award items, all or none, or by line items (s).
7. Quality, time and probability of performance may be factors in making an award.
8. Bid quotes submitted will remain firm for 30 calendar days from bid opening date; however, the prices may remain firm for a longer period of time if mutually agreeable between bidder and the City Purchasing Division.
9. Bidder must submit a completed, signed copy of the front page of the "Invitation to Bid," and must submit any other information required in the "Invitation to Bid".
10. In the event a contract is entered into pursuant to the "Invitation to Bid," the bidder shall not discriminate against any qualified employee or qualified applicant for employment because of race, sex, color, creed, national origin or ancestry. The bidder must include in any and all subcontracts a provision similar to the above.
11. Sales or Use Tax is not to be included in the bid price, but is to be added by the vendor to the invoice billing to the City. Although Use Tax is not to be included in the bid, vendors are to register and pay tax direct to the Arkansas State Revenue Department.
12. Prices quoted shall be "Free on Board" (F.O.B.) to destination at designated City facility in Little Rock. Charges may not be added after the bid is opened.
13. In the event of two or more identical low bids, the contract may be awarded arbitrarily or for any reason to any of such bidders or split in any proportion between them at the discretion of the Purchasing Division.
14. Specifications furnished with this Invitation are intended to establish a desired quality or performance level, or other minimum dimensions and capacities, which will provide the best product available at the lowest possible price, other than designated brands and/or models approved as equal to designed products shall receive equal consideration.
15. Samples of items when required must be furnished free, and, if not called for within 30 days from date of bid opening, will become property of the City.
16. Bids received after stated time for opening will not be considered.
17. Guarantees and warranties should be submitted with the bid, as they may be a consideration in making an award.
18. CONSTRUCTION
 - A. When noted, the Contractor is to supply the City with evidence of having and maintaining proper and complete insurance, specifically Workman's Compensation Insurance in accordance with the laws of the State of Arkansas, Public Liability and Property Damage. All premiums and cost shall be paid by the Contractor; in no way will the City be responsible in case of accident.
 - B. When noted, a certified check or bid bond in the amount of 5% of total bid shall accompany bid.
 - C. A Performance Bond equaling the total amount of any bid exceeding \$20,000 must be provided for any contract for the repair, alteration or erection of any public building, public structure or public improvement (pursuant to Act 351 or 1953 as amended by Act 539 of 1979).
19. Liquidated Damages shall be assessed beginning on the first day following the maximum delivery or completion time entered on the bid form and/or provided for by the plans and specifications.
20. Any ambiguity in any bid as the result of omission, error, lack of clarity or non-compliance by the bidder with specifications, instructions and all conditions of bidding shall be construed in the light most favorable to the City.
21. The bid number should be stated on the face of the sealed bid envelope. If it is not, the envelope will have to be opened to identify.
22. The Bidder recognizes that the Recovery Act provides certain protections against reprisals for employees of non-Federal employers who disclose information reasonably believed to be evidence of gross mismanagement, gross waste, substantial and specific danger to public health or safety, abuse of authority, or violations of law related to contracts or grants using Recovery Act funds.

Bids are being requested for demolition and removal of Three (3) residential structures.

Contract will be awarded to the low bidder of each structure on Bid List.

All structures listed are to be thoroughly saturated with water during the demolition process to **control dust**.

The general requirements of the work to be performed on each site are as follows:

- The contractor will be responsible for preparation & filing of all waste manifest forms.
- The contractor will be responsible for notification to **Arkansas One-Call System, Inc.** for utility location and removal (**501-225-3914**).
- The contractor will be responsible for providing water for saturating the structures and all associated fees.
- On completion, all lots must be properly level and graded and all debris and **overgrowth** removed from premises to comply with City specifications. Adjacent alleys and/or right-of-ways are to be included in the area requiring overgrowth removal and/or cleaning.
- Special conditions or requirements are listed beside each address.

The contract requirements are:

- The contract will be awarded to the lowest responsible bidder on each structure.
- All structures located on each site, including outbuildings, shall be included in the demolition unless otherwise noted.
- Contractor shall be responsible to comply with **NESHAP & OSHA** regulations in addition to other State & Federal regulations during the demolition and disposal processes.
- Contractor will be required to provide all required licenses and insurance [i.e. workers compensation, liability, etc].
- Contractor shall employ and maintain a qualified supervisor or superintendent who shall have been designated in writing by the Contractor as the Contractor's representative at the site. The supervisor shall have full authority to act on behalf of the Contractor and all communications given to the supervisor shall be as if given to the Contractor.
- Where required, contractor shall meet all AR State Contractors' Licensing Board requirements.
- State and Federal minimum wage rates will apply to this bid.
- Contractor will be required to start work within Three (3) days from issuance of proceed order and complete all work within Fifteen (15) business days.

The following specifications shall be included in the contract:

- A demolition permit shall be obtained for each structure.
- A sewer seal must be purchased from LR Wastewater Utility prior to obtaining a demolition permit.
- Dumping fees at the Little Rock Solid Waste Landfill will be waived except for the **\$3.00** per ton County & State fees. **NOTE: Contractor may use alternate disposal site provided it is a licensed landfill and authorized to accept asbestos material and demolition waste.**
- Copies of all dumping receipts for each structure, from an approved landfill, must be furnished by contractor on completion of contract.

Little Rock Solid Waste Landfill debris and demolition debris acceptance requirements:

- A twenty-four (**24**) hour notice must be given for each structure before delivery of **any demolition debris**.
- All debris must be separated and transported to the landfill for disposal in either the Class I or Class IV landfill.
 - ◆ Paper, trash and garbage will be placed in the Class I landfill.
 - ◆ All burned or charred building debris will be placed in the Class I landfill.
 - ◆ All other building debris will be placed in the Class IV landfill.
 - ◆ Tires must be separated and properly disposed in the designated area at the landfill.
 - ◆ Automobile batteries will not be accepted at the landfill.
 - ◆ No liquid household or commercial chemicals, paint or solvents will be accepted.
- Each vehicle used for transporting asbestos materials and demolition debris must possess and display the appropriate hauling permit.
- All vehicles transporting demolition debris must be fully covered or tarped during transport from the demolition site to the dumpsite.

Contractors are cautioned that timely completion of this project is important and only Fifteen (15) business days will be allowed for completion of the demolition and removal of the structures. Extensive salvaging which may cause delays in completion of work shall not be allowed. All debris must be hauled from the sites on a daily basis. Therefore, the subcontracting of dumpsters will not be allowed. Failure to complete within the Fifteen (15) business days plus any approved extension will result in the assessment of liquidated damages, in the amount of \$200.00 per day, which will be deducted from the final payment.

Please submit bids on the following locations. BID DETAILS ARE DETAILED AT THE END OF THIS DOCUMENT.

NOTE: Square footage does not include accessory structures and/or garage structures or apartments.

Due to new regulations by ADEQ, the following structures are not within the same city block or in a block that any other city demolition has occurred this year, therefore Asbestos testing was not required.

ACT 1208 OF 2011

Attention Contractors: As of 1/1/2012 Act 1208 of 2011 requires anyone working at a residence where project bid is \$2000.00 or more (Contractor) will be required to be licensed from the Contractor Licensing Board. (www.arkansas.gov/clb)

Contractors to please note that unless extension is requested and approved the above stated time frame and penalties will be strictly enforced.

**CITY OF LITTLE ROCK INVITATION TO BID DEMOLITION:
Ordinance No. 19,548, 20,489, & one (1) City Owned Properties**

<u>ADDRESS:</u>	<u>Approx Square Footage:</u>	<u>Bid Amount:</u>
1. 1511 South Cedar Street Lot size: 5,980 sq ft Remove structure and foundation. LEAVE all fencing. Remove basketball goal on the east side (backyard)	1,312 sq ft	\$ _____
2. 2814 Daisy Bates Blvd (14 th St.) Lot size: 7,000 sq ft Remove structure and foundation. Remove steps, concrete pad (driveway on north side).	1,772 sq ft	\$ _____
3. 1801 Allis St. Lot size: 7,000 sq ft Remove structure and foundation.	1,364 sq ft	\$ _____

CONTRACTOR SIGNATURE

THE CITY RESERVES THE RIGHT TO DELETE ANY STRUCTURE LISTED BEFORE OR AFTER BIDDING CONCLUDES.

THE CITY OF LITTLE ROCK ENCOURAGES PARTICIPATION OF SMALL, MINORITY, AND WOMAN OWNED BUSINESS ENTERPRISES IN THE PROCUREMENT OF GOODS, SERVICES, PROFESSIONAL SERVICES, AND CONSTRUCTION, EITHER AS A GENERAL CONTRACTOR OR SUB-CONTRACTOR. IT IS FURTHER REQUESTED THAT WHENEVER POSSIBLE, MAJORITY CONTRACTORS WHO REQUIRE SUB-CONTRACTORS, SEEK QUALIFIED SMALL, MINORITY, AND WOMAN BUSINESSES TO PARTNER WITH THEM.