

**BACKGROUND
CONTINUED**

Proposed office hours are 7:30 AM – 5:30 PM, Monday through Friday. Approximately ten (10) individuals work in the office, and about half of the staff spends the majority of time in the field and the other half spends the majority of their time in the office. One (1) bedroom of the home will be utilized by the applicant for a weekend retreat. This bedroom will not be used for rental purposes.

An area of gravel parking will be created in the rear yard area, with access directly off of the alley. The parking will accommodate ten (10) vehicles, with double-stacked parking. Landscaping will be installed on the north and south perimeters of the parking area. A combination of fencing, ranging from a three (3)-foot tall picket fence in the front-yard to a six (6)-foot tall wood privacy fence along the side perimeters, will be installed. Fencing will be placed between the parking area and the rear of the structure; however, no fencing will be placed directly along the alley. Signage will consist of a six (6)-foot tall, twenty-five (25) square-foot wood, ground-mounted sign to be placed in the front-yard. All fencing and signage must be approved by the Historic District Commission.

Please see the attached Planning Commission minutes for a complete analysis of the proposal.