

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
NOVEMBER 18, 2025, 2025 AGENDA**

Subject: IT Research and Advisory Services Membership Renewal Contract with Info-Tech Research Group, Inc.	Action Required: Ordinance ✓ Resolution	Approved By: Delphone Hubbard City Manager
Submitted By: Information Technology Department		
SYNOPSIS	A resolution to authorize the City Manager to enter into a contract with Info-Tech Research Group, Inc., for a three year contract of the Department's membership for IT research and advisory services.	
FISCAL IMPACT	Funds for this purchase are allocated in Account No. 103001-61350. This proposal will be paid over a three-year term totaling \$284, 04.93. Yearly costs equal \$98,879.53 with an additional year 1 discount of \$13,045.12. Vendor selection of Info-Tech Research Group was made utilizing cooperative purchasing entity, Texas Department of Information Resources Contract No. DIR-COR-5251.	
RECOMMENDATION	Adopt the Resolution.	
BACKGROUND	This contract of the 2025 IT Research and Advisory Membership Services Agreement with Info-Tech Research Group represents a 3-year partnership. Info-Tech Research Group, Inc., a trusted management advisory partner that has become integral to the success, efficiency, and growth of the City's IT program. The membership includes 1 CIO membership, 2 team memberships that give access to project blueprints, training academies, tools, software, and template libraries. It also includes 6 reference memberships that give core research project blueprints, infotech academy, software selection content, tools and templates.	