

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
DECEMBER 2, 2025, AGENDA**

Subject:	Action Required:	Approved By:
Authorization to Contract with Staley Electric for Purchase and Installation of 400 Amp Electrical Service Box – Fleet Services Building	Ordinance √ Resolution	
Submitted By: Fleet Services Department		Delphone Hubbard City Manager
SYNOPSIS	A resolution authorizing the City Manager to enter into a contract with Staley Electric for the purchase and installation of a new 400 Amp Electrical Service Box at the Fleet Services Building. This electrical upgrade is necessary to increase capacity for new air-conditioning units in the Fleet shop areas and to support new Electric Vehicle (EV) charging stations.	
FISCAL IMPACT	The total cost of the purchase and installation is \$98,546.08. Background selection is made available through TIPS Contract No. 241001, which satisfies the competitive procurement requirements.	
RECOMMENDATION	Adopt the resolution.	
BACKGROUND	The Fleet Services Building is undergoing improvements to support operational needs, including the installation of additional AC units in the maintenance shops and the addition of EV charging stations for the City’s expanding electric vehicle fleet. The current electrical service does not provide adequate capacity to safely support these upgrades. To meet these increased power demands, staff recommends	

**BACKGROUND
CONTINUED**

the installation of a new 400 Amp Electrical Service Box. Staley Electric has provided a proposal for the purchase and installation of the required equipment. The procurement is available through the TIPS Cooperative Purchasing Program under Contract No. 241001, ensuring appropriate pricing and compliance with procurement guidelines.