

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
DECEMBER 2, 2014, AGENDA**

Subject:	Action Required:	Approved By:
<p>Establish an Annual Purchase Order for the purchase of Sterling repair parts.</p> <p>Submitted By:</p> <p>Fleet Services Department</p>	<p style="text-align: center;">Ordinance √ Resolution Approval Information Report</p>	<p style="text-align: center;">Bruce T Moore City Manager</p>
SYNOPSIS	<p>Approval of a resolution authorizing the City Manager to enter into a contract with Glover’s Truck Parts, Inc., for the purchase of original equipment manufacturer (OEM) Sterling Repair Parts for City of Little Rock fleet units. This APO is for one (1)-year, with an option to renew yearly for two (2) additional years.</p>	
FISCAL IMPACT	<p>Purchases under this APO are estimated to be \$ 175,000.00 annually. Funds for this purchase are allocated in the Fleet Services Parts account #600013-60310.</p>	
RECOMMENDATION	<p>Approval of the resolution.</p>	
CITIZEN PARTICIPATION	<p>N/A</p>	
BACKGROUND	<p>Fleet Services Staff developed specifications for the formal bidding process. Glover’s Truck Parts, Inc., was the only vendor submitting a bid meeting specifications.</p>	