**OFFICE OF THE CITY MANAGER**  
**LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION**  
**DECEMBER 6, 2022 AGENDA**

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<th>Subject:</th>
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<th>Approved By:</th>
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| Authorization to enter into a contract with Griffin Group, LLC, to rehabilitate the structure property at 10008 Whispering Pine Drive utilizing HOME Investment Partnerships Program Funds. | Ordinance  
√ Resolution | Bruce T. Moore  
City Manager |

**Submitted By:**  
Housing & Neighborhood Programs Department

**SYNOPSIS**  
A resolution to authorize the City Manager to enter into a contract with Griffin Group, LLC, to rehabilitate the structure located at 10008 Whispering Pine Drive utilizing HOME Investment Partnerships Program Funds.

**FISCAL IMPACT**  
The amount is not to exceed $78,000.00, which includes the bid amount of $65,000.00, with a 20% contingency, if needed, to complete the rehabilitation project, and funding is available in the HOME Account No. G58818.

**RECOMMENDATION**  
Approval of the resolution.

**BACKGROUND**  
The City of Little Rock receives an annual allocation of HOME Investment Partnerships Program Funds from the U.S. Department of Housing and Urban Development (HUD) to acquire, develop, and/or rehabilitate housing for low to moderate income persons. This property is owned by the City of Little Rock and was purchased with HOME Funds.  
The property, located in Ward 7, is a single-family home with three (3) bedrooms, 1-½ baths with a carport, and is approximately 1,114 square-feet.
Legal Description: Lot 72 Block 0 in the Winter Wood Subdivision. The property will be sold as affordable housing in the amount of $129,500.00, with subsidy available up to $20,000.00, for an eligible homebuyer under the HOME Program Requirements.

The procurement process included an Invitation of Bid (ITB) with The Griffin Group, LLC, as the lowest responsive bidder.