

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
MARCH 20, 2018 AGENDA**

<p>Subject:</p> <p>Approval of a resolution to enter into an agreement with Risk Management Resources to provide Third-Party Administration Services for the City's Self- Funded Workers' Compensation Program.</p> <p>Submitted By:</p> <p>Human Resources Department</p>	<p>Action Required:</p> <p style="text-align: center;">Ordinance √ Resolution Approval Information Report</p>	<p>Approved By:</p> <p style="text-align: center;">Bruce T. Moore City Manager</p>
<p>SYNOPSIS</p> <p>FISCAL IMPACT</p> <p>RECOMMENDATION</p> <p>BACKGROUND</p>	<p>Approval of a resolution authorizing the City Manager to enter into an agreement with Risk Management Resources to provide Third-Party Administration Services for the City's Self- Funded Workers' Compensation Program.</p> <p>The amount is not to exceed \$72,000.00, funds required for this agreement are budgeted in Account No. 101003-52033.</p> <p>Approval of the resolution.</p> <p>The City operates a Self-Funded Workers' Compensation Program, and in order to ensure proper processing of claims a Third-Party Administrator is utilized. On April 15, 2014, the City of Little Rock Board of Directors adopted Resolution No. 13,866 to authorize the City Manager to extend the existing contract with Risk Management Resources to provide Third-Party Administration services for the City's Self-Funded Workers' Compensation Program at a rate of \$72,000.00 per year, with the rate to be guaranteed for the remaining three (3) years of the maximum term noted in the most recent Request for Proposals effective July 1, 2014.</p>	

**BACKGROUND
CONTINUED**

The term of that contract expired on June 30, 2017, and there was an extension for nine (9) months which will expire on March 31, 2018.

The formal bidding process was conducted by BXS Insurance (Bancorp). After careful review Risk Management Resources was recommended to provide this service. The terms of the agreement are from April 1, 2018, to March 31, 2019, for a maximum term of seven (7) years.