

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
APRIL 1, 2014 AGENDA**

Subject:	Action Required:	Approved By:
<p>Request for a sole-source designation for the Caradine Companies to provide architectural and construction administrative services for the Pankey Police Substation Project.</p> <p>Submitted By:</p> <p>Little Rock Police Department</p>	<p>✓ Ordinance Resolution Approval Information Report</p>	<p>Bruce T. Moore City Manager</p>
SYNOPSIS	<p>The Little Rock Police Department is requesting approval to award a sole-source contract to the Caradine Companies to provide architectural and construction administrative services for the Pankey Police Substation Project.</p>	
FISCAL IMPACT	<p>Funds are available from the West Little Rock Special Project Fund.</p>	
RECOMMENDATION	<p>Award a sole-source contract to Caradine Companies to provide architectural and construction administrative services for the Pankey Police Substation Project at 6% of the final total construction cost, compensation for reimbursable expenses, plus 1.25% of the reimbursable expenses incurred.</p>	
CITIZEN PARTICIPATION	<p>N/A</p>	

BACKGROUND

The principal of this firm was the original architect for the Josephine Pankey Center, is intimately familiar with the Department's plans for this project and is uniquely qualified to proceed with the work required for the construction design and renovation.