

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
APRIL 15, 2014 AGENDA**

Subject:	Action Required:	Approved By:
<p>Workers' Comp Third-Party Administrator</p> <p>Submitted By:</p> <p>Human Resources Department</p>	<p style="text-align: center;">Ordinance √ Resolution Approval Information Report</p>	<p style="text-align: center;">Bruce T. Moore City Manager</p>
SYNOPSIS	<p>Risk Management Resources, the incumbent provider of Third-Party Administrator Services, has proposed a renewal of their contract at a rate lower than other options.</p>	
FISCAL IMPACT	<p>Amounts required for this coverage were budgeted in the 2014 budget line item for Workers' Compensation.</p>	
RECOMMENDATION	<p>Approval of a resolution authorizing the City Manager to extend the existing contract with Risk Management Resources to provide Third-Party Administrator Services for the Self-Funded Workers' Compensation Program</p>	
CITIZEN PARTICIPATION	<p>N/A</p>	
BACKGROUND	<p>The City has operated a Self-Funded Workers' Compensation Program since the mid-1980's. In order to ensure proper processing of claims, the City uses a Third-Party Administrator. In response to the most recent RFP, Risk Management Resources was the low cost bidder. Fees for those services have not changes in four (4) years. The proposed renewal represents a total cost less than the next lowest cost proposal from that RFP and the new rates are guaranteed for the remaining three (3) years of the maximum term noted in that RFP.</p>	