

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
APRIL 15, 2025, AGENDA**

Subject: The City wishes to extend the agreement with JTS for Employee Benefit Consultation, web-based Benefit Administration & Enrollment Services and ACA reporting; with the option to add COBRA Administration, FSA/DCP Administration and a Dedicated Customer Service Platform Submitted By: Human Resources Department	Action Required: Ordinance √ Resolution	Approved By: Susan Altrui Acting City Manager
SYNOPSIS	A Resolution authorizing the City Manager to extend the existing agreement with JTS Financial Services, LLC for the period of May 4, 2025, to May 4, 2026, for Benefit Consultation, Data Analytics, Reconciliation Services, web-based Benefit Administration & Enrollment Services and ACA reporting; with the option to add COBRA Administration, FSA/DCP Administration, and a Dedicated Customer Service Platform. This represents year five (5) of a seven (7) year contract term.	
FISCAL IMPACT	The total cost for extending this contract is \$95,000.00. Funding for extending this contract will come from Accounting Unit #101003 and Account #63211.	
RECOMMENDATION	Approval of the resolution.	
BACKGROUND	Bid 1031 for Employee Benefit Consulting Services was issued and JTS Financial Services LLC was chosen. Little Rock, Ark. Resolution 15,449 adopted July 20, 2021, was issued authorizing the agreement between the City and JTS, with the initial term of May 4, 2021, to May 4, 2022, with the option to extend the contract for six (6) additional one (1)-year terms. The agreement with JTS was finalized on July 13, 2021. JTS can receive commissions from dental, vision, long term disability, life insurance, AD&D and any other voluntary benefit insurance product except medical plan vendor commissions.	