

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
April 15, 2025 AGENDA**

Subject: Execution of Contract for Professional Account Management, LLC for an Integrated Parking Management System Submitted by: Public Works Department	Action Required: Ordinance √ Resolution	Approved By: Susan Altrui Acting City Manager
SYNOPSIS	Approval of resolution authorizing the City Manager to execute an agreement for an Integrated Parking Management System with Professional Account Management, LLC, for a three (3) year term.	
FISCAL IMPACT	The contractor will receive thirteen percent (13%) of parking fine revenue received within 30 days of ticket issuance and thirty percent (30%) of parking fine revenues received after 30 days from ticket issuance, plus reimbursement of actual postage.	
RECOMMENDATION	Approval of the resolution.	
BACKGROUND	The Public Works Department obtained bid #3010 for Integrated Parking Management System on February 17, 2025. Professional Account Management, LLC, a Duncan Solutions Company, presented the lowest, responsible bid, of two (2) accepted bids, to provide parking enforcement advancements and technologies that can provide the City with an enhanced and more efficient parking management system. The initial term of the contract shall be for three (3) years with the possibility of four (4), one (1)-year extensions by mutual agreement.	