

**OFFICE OF THE CITY MANAGER  
LITTLE ROCK, ARKANSAS**

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**BOARD OF DIRECTORS COMMUNICATION  
APRIL 21, 2020 AGENDA**

<b>Subject:</b>	<b>Action Required:</b>	<b>Approved By:</b>
<p>Increase in the number of Cisco WebEx Licenses and upgrade to Event Center (Flex) in order to secure and facilitate official meetings remotely, due to the Covid-19 Pandemic.</p> <p><b>Submitted By:</b></p> <p>Information Technology Department</p>	<p style="text-align:center">Ordinance √ <b>Resolution</b></p>	<p style="text-align:right">Bruce T. Moore City Manager</p>
<p style="text-align:right"><b>SYNOPSIS</b></p>	<p>To modify the current Cisco WebEx Contract, increasing the number of licenses from forty-five (45) to seventy-five (75), accommodating more remote workers. Upgrade to Cisco Event Center (Flex) in order to secure access and facilitate official City meetings, due to the Covid-19 Pandemic.</p>	
<p style="text-align:right"><b>FISCAL IMPACT</b></p>	<p>Funding for the total contract amount of Sixty-Nine Thousand, Nine Hundred Thirty Dollars (\$69,930.00), plus applicable taxes and fees, is available as follows: the additional contract cost of Twenty-Six Thousand, Four Hundred Fifty-Four and 40/100 Dollars (\$26,454.40) for additional licenses and upgrades, plus applicable taxes and fees, is available from Covid-19 Funds in Account No. 108129-S10G044, and the remaining balance, plus applicable taxes and fees, is available in the Information Technology Department's Networking Re-Occurring Maintenance Account No. 103030-61350, which will be disbursed annually. Additional features and users may be added over the life of this contract with City Manager approval.</p>	
<p style="text-align:right"><b>RECOMMENDATION</b></p>	<p>Approval of the resolution.</p>	

**BACKGROUND**

The CISCO WebEx contract was renewed on July 24, 2019, for three (3) years. Due to the Covid-19 Pandemic and the increase in remote workers, it is necessary to increase the number of license for end users and to upgrade to the Flex system which allows more secure control access and facilitation of remote meetings.