

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
MAY 20, 2014 AGENDA**

<p>Subject:</p> <p>Award of an Annual Purchase Order for leased vehicles</p> <p>Submitted By:</p> <p>Little Rock Police Department</p>	<p>Action Required:</p> <p style="text-align: center;">Ordinance Resolution Approval Information Report</p>	<p>Approved By:</p> <p style="text-align: right;">Bruce T. Moore City Manager</p>
<p>SYNOPSIS</p> <p>FISCAL IMPACT</p> <p>RECOMMENDATION</p> <p>CITIZEN PARTICIPATION</p> <p>BACKGROUND</p>	<p>The Little Rock Police Department is requesting approval to award an Annual Purchase Order to Professional Leasing Co. of Little Rock, Arkansas, as the prime undercover lease vehicle vendor This will be a one (1)-year contract with two (2), one (1)-year extensions available for renewal.</p> <p>Approximately \$302,400 is available from 2014 Departmental budget accounts.</p> <p>Award an Annual Purchase Order to Professional Leasing Co. as primary vendor for undercover leased vehicles.</p> <p>N/A</p> <p>The Purchasing Agent issued formal bid #C14004 for the leasing of undercover vehicles on March 31, 2014. This bid process attracted four (4) bidders with Professional Leasing Co. of Little Rock, Arkansas, and Acme Auto Leasing of North Haven, Connecticut, as the two (2) lowest bidders. Due to concerns with the availability of vehicles when requested, the problems with out-of-state vendor reliability experienced in the past and not having a local representative for service and trade-out, the Department selection committee selected Professional Leasing Co. over Acme Auto Leasing.</p>	