

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
MAY 20, 2025 AGENDA**

Subject:	Action Required:	Approved By:
Authorization for the City Manager to enter into a contract with, and to ratify prior work done, by SHI, International Corp. to use Prevention, Intervention, and Treatment (PIT) Funds for the Bonterra/Apricot Data Management Software to use with PIT Programs Submitted By: Community Programs	Ordinance √ Resolution	Delphone Hubbard Acting City Manager
SYNOPSIS	A resolution to authorize the City Manager to enter into a contract with SHI International Corp., and ratify previous uses of, to use Prevention, Intervention, and Treatment (PIT) Funds for the Bonterra/Apricot Data Management Software, as authorized by Little Rock, Ark., Resolution No. 16,603 (February 18, 2025) for use with PIT Programs.	
FISCAL IMPACT	The amount for Construction Services is not to exceed \$225,121.34. Funds for these programs are from the 2025 PIT Allocation, Activity 108159-S15C686.	
RECOMMENDATION	Approval of the resolution.	
BACKGROUND	<p>The City Board of Directors adopted Little Rock, Ark., Resolution No. 15,864 (January 17, 2023), which authorizes the original purchase from the state purchasing contract Bonterra/Apricot system to use for PIT programs.</p> <p>Requesting authorization for the City Manager to use PIT Funds for Data Management Software used with PIT Programs, for an amount not to exceed \$125,121.34. This sum ratifies payment for services rendered from January 1 to December 31, 2024.</p>	

**BACKGROUND
CONTINUED**

It also permits entry into a contract for Data Management Software to use with PIT Programs, in an amount not to exceed One Hundred Thousand Dollars (\$100,000.00). The term of the contract shall be from January 1, 2025, to December 31, 2025. Upon mutual agreement, the contract may be extended for up to one (1) additional twelve (12)-month term of a calendar year to end no later than December 31, 2026, based on satisfactory performance and availability of funds for an amount not to exceed \$100,000.00.

A review panel consisting of City of Little Rock staff members met, reviewed systems, and recommended using Bonterra's Apricot system to provide data management software for use with PIT Programs. The Commission on Children, Youth and Families originally met on January 3, 2023, and on April 17, 2025, and voted to endorse this recommendation for a contract award after successful negotiation.

An increase in criminal activity over the course of the pandemic throughout the City prompted the need for maintaining a cache of statistical data to examine the correlations between evidence-based programming and diminished skill sets due to the lack of educational outlets available to youth throughout the City. After school programming provides academic, social, and emotional support for children and youth after the school day ends. These services help reinforce education, social norms, emotional growth, and school attendance. The use of Bonterra allows the Department of Community Programs to receive data recorded by community-based program providers contracted to serve the populations in the "Hot Spots" of Little Rock, e.g. Wards 1, 2, 6, and 7, to increase positive outcomes and the overall quality of life for the children, youth, and families residing within the City of Little Rock.