

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
May 20, 2025 AGENDA**

Subject: Service Agreement with Little Rock Convention and Visitors Bureau to provide fleet maintenance, repair and fueling for LRCVB vehicles. Submitted By: Fleet Services Department	Action Required: Ordinance ✓ Resolution	Approved By: Delphone Hubbard Acting City Manager
SYNOPSIS	A resolution to authorize the City Manager to execute a Public Agency Service Agreement with the Little Rock Convention and Visitors Bureau to provide fleet maintenance, mechanical repairs, body work and fueling service for their fleet of vehicles. This agreement will have a term of one (1) year, with the option to renew for four (4) additional one (1)-year terms.	
FISCAL IMPACT	None.	
RECOMMENDATION	Approval of the resolution.	
BACKGROUND	The Little Rock Convention and Visitors Bureau does not own or operate a fleet services facility that is equipped to handle all of the necessary maintenance, repairs and fueling for their current inventory of vehicles. The City of Little Rock Fleet Services Department is capable of providing these services without causing delays in the provision of services to City departments and without the necessity of additional personnel or equipment.	