

**OFFICE OF THE CITY MANAGER  
LITTLE ROCK, ARKANSAS**

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**BOARD OF DIRECTORS COMMUNICATION  
JUNE 17, 2025 AGENDA**

<b>Subject:</b>	<b>Action Required:</b>	<b>Approved By:</b>
<p>A resolution to authorize the City Manager to extend the agreement with Risk Management Resources for ninety (90) additional days for third-party administration of the City's Self-Funded Workers' Compensation Program.</p> <p><b>Submitted By:</b> Human Resources Department</p>	<p style="text-align: center;">Ordinance √ <b>Resolution</b></p>	<p style="text-align: center;">Delphone Hubbard Acting City Manager</p>
<p style="text-align: right;"><b>SYNOPSIS</b></p>	<p>A resolution to amend Little Rock, Ark., Resolution No. 16,645 (April 1, 2025) and to authorize the City Manager to extend the existing contract with Risk Management Resources for an additional three (3)-month period from June 30, 2025 to no later than September 28, 2025, for third-party administration services of the City's Self-Funded Workers' Compensation Program. If passed, this resolution would ensure continuity of services during the competitive Request for Proposals (RFP) process for future administration services.</p>	
<p style="text-align: right;"><b>FISCAL IMPACT</b></p>	<p>The amount is not to exceed \$18,000.00. Funds required for this agreement are budgeted in Account #101003-52033.</p>	
<p style="text-align: right;"><b>RECOMMENDATION</b></p>	<p>Approval of the resolution.</p>	
<p style="text-align: right;"><b>BACKGROUND</b></p>	<p>The City operates a Self-Funded Workers' Compensation Program. In order to ensure proper processing of claims, a Third-Party Administrator is utilized. The City entered into a contract for third-party administration of the Self-Funded Workers' Compensation Program with Risk Management Resources, which was extended for seven (7), one (1)-year terms, per Little Rock, Ark., Ordinance No. 21,434 (June 20, 2017); and Resolution No. 16, 645 (April 1, 2025).</p>	