

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
JUNE 18, 2019 AGENDA**

Subject:	Action Required:	Approved By:
<p>Approval of lease for Golf Carts, Utility Vehicles, Ball Picker Cart and a Concession Cart.</p> <p>Submitted By:</p> <p>Parks & Recreation Department</p>	<p>Ordinance ✓ Resolution</p>	<p>Bruce T. Moore City Manager</p>
SYNOPSIS	<p>A resolution authorizing the City Manager to enter into a one (1)-year lease, with the option to extend for three (3) additional years with Ben Nelson Golf and Utility Vehicles for seventy-seven (77) Electric (lithium-ion) Golf Carts (fifty-two (52) with GPS & permanent built-in tow bars), fifteen (15) Gas Golf Carts (with GPS & permanent built-in tow bars), one (1), four (4)-person Electric Golf Cart, one (1) Gas Utility Cart, five (5) Heavy-Duty Diesel Utility Carts, one (1) Ball Picker Gas Utility Cart and one (1) Concession/Refreshment Utility Cart.</p>	
FISCAL IMPACT	<p>The total amount is \$146,282.40 per year, and funds are available from the Golf Operating Budget.</p>	
RECOMMENDATION	<p>Approval of the resolution.</p>	
BACKGROUND	<p>Prior to 1998, Little Rock Parks and Recreation owned the Golf Carts at Rebsamen, Hindman and War Memorial Golf Courses. Unfortunately the Department was only able to replace five (5) to ten (10) each year, which left the majority of the fleet in unsatisfactory condition. As a result, the appearance of the carts was sub-par and they were not dependable, which resulted in inferior customer service. After research and discussion with the Golf Liaison Committee, it was determined that the best solution was to lease the golf carts.</p>	

**BACKGROUND
CONTINUED**

The first golf cart lease was executed in 1998. It was a one-(1)-year lease with the option to extend for two (2) additional years. Golf Carts have been leased since 1998 to the present, consisting of seven (7) contracts (one (1)-year leases with the option to extend for two (2) additional years). This approach has proven to be efficient as well as economical, therefore customer satisfaction has increased. The current contract expires July 15, 2019, and Bid No. 426 was opened on April 18, 2019, with bids received from two (2) companies. Little Rock Parks and Recreation recommends that the low bid of \$146,282.40 per year submitted by Ben Nelson Golf and Utility Vehicles be approved.