OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS

BOARD OF DIRECTORS COMMUNICATION
JUNE 21, 2022 AGENDA

Subject:	**Action Required:**	**Approved By:**
Approval of a contract for the purchase of software for Records Management Software for the Little Rock Fire Department. **Submitted By:** Little Rock Fire Department	√ **Ordinance** Resolution	Bruce T. Moore City Manager

SYNOPSIS	An ordinance to approve a sole-source agreement and to authorize the City Manager to enter into a contract with Locality Media for Records Management Software for the Little Rock Fire Department.
FISCAL IMPACT	The total amount shall not exceed $137,032.50 which will consist of: the initial six (6)-month term at a cost of $46,325.00; the next year of the contract at a cost of $78,250.00; with a 10% contingency of the initial term and the first year of $12,457.50. Funds for this purchase shall come from the ACT 833 Account.
RECOMMENDATION	Approval of the ordinance.
BACKGROUND	Locality Media provides the First Due Software that will help the Little Rock Fire Department gather and maintain information regarding fire systems, hydrants, hazardous materials, occupancies and other data to perform pre-incident mapping utilizing GIS and other data; to better create and maintain its inspections records and documents and to manage its data concerning permits. Locality Media is the only business offering software that has the functionality and versatility of First Due. This contract is for an initial term of six (6) months with a one (1)-year renewal, with an option of two (2), one (1)-year extensions.