**OFFICE OF THE CITY MANAGER**  
**LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION**  
**JULY 5, 2017 AGENDA**

<table>
<thead>
<tr>
<th>Subject:</th>
<th>Action Required:</th>
<th>Approved By:</th>
</tr>
</thead>
</table>
| An ordinance to dispense with competitive bids to grant the City Manager the authority to enter into a contract with Baptist Health–Occupational Health for all of the City of Little Rock Pre-Employment Screenings, as well as Random and Post-Accident Drug/Alcohol Testing. | √ Ordinance Resolution Approval Information Report | Bruce T. Moore  
City Manager |

**Submitted By:**  
Human Resources Department

**SYNOPSIS**  
Approval to allow Baptist Health to conduct all Pre-Employment Screenings (Medical and Drug/Alcohol Screenings), on an interim basis as well as Random and Post-Accident Drug/Alcohol Testing for all City positions, uniform and non-uniform. The terms of the agreement are from July 5, 2017, to perhaps October 17, 2017.

**FISCAL IMPACT**  
Funding for this project is from the General Fund.

**RECOMMENDATION**  
Approval of the ordinance.

**BACKGROUND**  
The City of Little Rock participated in an open and competitive RFP process, but did not receive a qualified bid. It is necessary to rebid for these services, but in the interim the City must have a service in place to perform these tests. This ordinance permits Baptist Health-Occupational Health a ninety (90)-day contract, or until the second meeting in October if necessary, to meet these services while rebidding occurs.