

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
AUGUST 18, 2015 AGENDA**

Subject:	Action Required:	Approved By:
<p>Authorization to modify existing contract terms: extending the contract dates, and contract amount with Advocacy & Communication Solutions, LLC to facilitate the planning process and creation of a Youth Master Plan.</p> <p>Submitted By:</p> <p>Community Programs Department</p>	<p>Ordinance <input checked="" type="checkbox"/> Resolution Approval Information Report</p>	<p>Bruce T. Moore City Manager</p>
SYNOPSIS	<p>To effectively, and thoroughly formulate the work involved in the development of a three (3)-year Youth Master Plan, a contract extension is being requested that will reflect the additional time, meetings, data analysis, community focus groups and additional funding needed to produce the three (3)-year plan.</p>	
FISCAL IMPACT	<p>Funds for these programs are from the 2015 PIT Allocation.</p>	
RECOMMENDATION	<p>Approval to modify and extend the contract terms with Advocacy & Communication Solutions, LLC, for an amount not to exceed \$185,000.00. The original contract amount is \$125,000; and to extend the term of the contract to June 30, 2016.</p>	
CITIZEN PARTICIPATION	<p>Staff continues to work with the consultant, Advocacy and Communication Solutions, LLC, community partners (Rockefeller Foundation and Philander Smith College), and the Youth Master Plan Advisory Committee to effectively, and thoroughly formulate the work involved in the development of a three-year Youth Master Plan.</p>	

BACKGROUND

On February 3, 2015, the Board of Directors passed Resolution No. 14056, which authorized the City Manager to enter into contract with Advocacy and Communication Solutions, LLC, to facilitate the planning process and the creation of a comprehensive, sustainable, long-term Youth Master Plan. To allow for more time for the Youth Master Plan Advisory Committee to effectively and thoroughly formulate the three (3)-year plan, it will involve more time, meetings, work of the consultants and additional funding.