

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
AUGUST 6, 2024 AGENDA**

Subject:	Action Required:	Approved By:
<p>Authorization of a contract with SHI International Corporation, for the purchase of annual renewal of subscriptions for Licensed Adobe Products currently utilized Citywide.</p> <p>Submitted By:</p> <p>Information Technology Department</p>	<p style="text-align: center;">Ordinance √ Resolution</p>	<p style="text-align: center;">Emily Cox Acting City Manager</p>
<p style="text-align: center;">SYNOPSIS</p>	<p>A resolution to authorize the City Manager to enter into a contract with SHI International Corporation for the purchase of annual renewal of subscriptions for Licensed Adobe Products currently utilized Citywide to support City of Little Rock business processes.</p>	
<p style="text-align: center;">FISCAL IMPACT</p>	<p>The total cost for the renewal is 70,000.00, with no additional shipping, taxes or fees, for existing licenses and a contingency to allow for licensing changes needed to ensure appropriate City coverage. Funds for this expenditure will be paid from each Department's designated accounts and will cover the cost of the licenses utilized by their respective staff.</p>	
<p style="text-align: center;">RECOMMENDATION</p>	<p>Approval of the resolution.</p>	
<p style="text-align: center;">BACKGROUND</p>	<p>The cost is an annual expenditure based on the number of users and Adobe licenses assigned. The purchase provides for the renewal and use of Adobe product licenses through August 7, 2025, and will ensure continuous access to the products necessary to support applicable City of Little Rock business processes.</p>	