



**Little Rock Sustainability Commission**  
**Minutes of Meeting for October 27, 2021 at 3:00pm**  
**Webex Virtual Meeting**

1. Chair Karen Zuccardi called the meeting to order. A quorum was present.

2. **Attendance:**

**Commissioners Present:** Rachel Furman, Andrew Jester, Jan Baker, Karen Zuccardi, Uta Meyer, Kay Kay DeRossette, Anna Morshedi, Wes Prewett, Sheridan Richards

**Commissioners Absent:** Michael Nichols, Gerald Turner, Heather Browning

**Guests Present:** Scott Hamilton, Kathleen Hofmann, Lucy Burgess, Lydia Adusei, Savannah Combs, Ann Owen, Heather Hubbard

**Staff Present:** Lennie Massanelli – Sustainability Officer, Brittany Nichols - Sustainability Educator, James Owen – Policy Analyst (Mayor’s Office liaison), Director Capi Peck (City Director liaison), Director Ken Richardson

3. **Approval of Minutes from September 2021 meeting:**

**Jan made a motion to approve last meeting’s minutes. Wes seconded the motion. All Commissioners approved.**

4. **Citizen Input:**

- James Owens introduces the Clinton School Practicum group in attendance
  - Need to figure out community engagement piece & work to create guiding document for City of Little Rock (CLR) when it comes to policy & vision
  - CLR needs to create formal plan to address sustainability now, be it GHG emissions reduction plan/statement, right now we have almost nothing
- Welcome & Introductions: Brittany, Lydia, Lucy, Savannah
  - Capstone Project - Residents’ Perception of Sustainability; Designed a 3-Question Survey

5. **Policy Review** - James O.

- View 1 Pager Document as Overview
- Policy Review template as reference for formatting/bibliography style
- Review Gantt Chart timeline, clarify what should be getting done by Nov 30 in committees
- Mayors office to review policies and share feedback on priorities for most impact
- June 2022 is when presentation will be made to Board of Directors

## 6. Executive Report/New Business:

- Next Chair meeting to happen in person
- Link to Google Drive folders for working groups
  - [https://drive.google.com/drive/folders/1mjOGeNsK1\\_mcF8V\\_L9nISqZj3DsHW3RO?usp=sharing](https://drive.google.com/drive/folders/1mjOGeNsK1_mcF8V_L9nISqZj3DsHW3RO?usp=sharing)
- Capi Update: Voting soon on Street Lighting Ordinance
- Scooter Ordinance Update
  - still processing all assessment forms, should have more info in November
  - Earmarking funds for Jonesboro project with Metroplan
- Vacancies on the LRSC will be filled on Tuesday, November 2nd
- Potential restructure should be on the radar when we welcome new members
  - ie, do we need THESE 5 committees?

## 7. Teams & Sustainability Office Reports:

### Energy - Andrew Jester (Chair)

- Lighting Ordinance to go in front of Board of Directors in Nov.
- Link to Map for street light outages (311)
- Shout out to talk to your directors about this ordinance (make it easy to say yes!)

### Environmental Health & Wellness - Rachel Furman (Chair)

- Fourche Creek Watershed Management, waiting on funding
- Invasive Species Ordinance, establishing list of species to finalize at next LRSC meeting
- Tree Canopy, correlation with equity, use policy review for options

### Waste & Reduction - Karen Zuccardi (Chair)

- Green Restaurants & Green Events
  - waiting on those edits by group to customize Orlanda guide to apply to LR
  - Design to make "on brand" for Little Rock
  - Looking to launch in 2022 as well
  - Next meeting on Nov. 8th at noon
- Industrial Composting program being researched as pilot
  - Focus to reduce organic waste from our landfill
- Green Meeting flyer to be developed to help host a low-waste meeting around a meal

### Education & Community Outreach - Wes Prewett (Chair)

- Equity has to be at the forefront when we review/create policy
- Local organizations are working on series of community dialogues on environmental impacts, watching that for updates, let's help promote that
- Engage City Board by being a "thinking body" and do a presentation to help board of directors know what our role is
- For policy review, more overarching policy as it applies to communities and equity and access
- LRSC newsletter, quarterly, coming out in NOV
- Rose Creek Park initiative, LRSC will host clean up
- Sustainability Happy Hour, holding off for now, maybe in 2022

#### Transportation - Kay Kay DeRossette (Chair)

- Met and spoke on Policy Review project
- No new business

#### LRSO Report – Lennie Massanelli (Sustainability Officer)

- Proposed next commission meeting in person
  - At Willie Hinton? 1st Floor Renovation should be good by Dec. 1
  - Exact location TBD, watch for email
- Ken Richardson wants to attend regularly
  - He will make check on if we need to do press release for public meetings
- Move the meeting to Dec. 1st (motion by Jan, Rachel seconded)
- Tour for Urban Forestry at 12pm on Thursday Nov. 4, 2021
  - 8216 Arch St
- All Chairs need to update office on meeting times/places
- New website launched!
  - We know some info needs updating
  - Please review and let us know if you need updates
- Styrofoam Ban, the office released memo & flyer to all city managers on Monday Nov. 1, 2021

*Next LRSC meeting: Wednesday, December 1<sup>st</sup> at 3:00pm*

Minutes taken by Brittany Nichols