

1 cabin, bed and breakfast, Short-Term Rentals, campground, condominium, or
2 apartment accommodations, or other similar rental accommodations for sleeping,
3 meeting, or party or banquet use for profit in the city, provided that such levy shall
4 not apply to the rental or leasing of such accommodations for a period of thirty (30)
5 days or more; and

6 **Section 2.** Little Rock, Arkansas Rev. Code, Chapter 36. Zoning, Article I. In General, Section 36-3.
7 Same – Uses, as follows:

8 Bed and breakfast house means an owner-occupied single-family residence which
9 contains not more than five (5) guest rooms, which for a fee may be occupied by a
10 guest for no longer than fourteen (14) consecutive days.

11 Be amended to read as follows:

12 Bed and Breakfast House/ Short-Term Rental (STR) means an owner occupied or non-
13 owner occupied single or multi-family dwelling unit which contains not more than
14 five (5) guest rooms, no more than one (1) of which may be located in an approved
15 accessory dwelling, which for a fee may be occupied by a guest for no longer than
16 twenty-nine (29) consecutive days. Bed and Breakfast House/ Short-Term Rental
17 (STR) are a land use allowed only where the Planning Commission has granted a
18 Special Use Permit in accordance with Chapter 36. Article II. Section 36-54 Special Use
19 Permits.

20 **Section 3.** Little Rock, Arkansas Rev. Code, Chapter 36. Zoning, Article II. Administration and
21 Enforcement, Section 36-54. Special Use Permits, Sub-Section (e.) Development Criteria, as follows:

22 (1) Bed and breakfast hotels

- 23 a. The occupancy fee may include a continental breakfast (coffee, juice and pastry)
24 to be served to paying guests with no full meals.
25 b. The owner must provide one (1) paved off-street parking space per guest room and
26 one (1) additional for the residence use.
27 c. Allowable signage is that permitted by the single-family residential standard.
28 d. No receptions, private parties or tours for a fee are allowed.

29 Be amended to read as follows:

30 (1) Bed and Breakfast House/Short-Term Rental Type (STR)

- 31 a. See Article XIII. Bed and Bed and Breakfast House/Short-Term Rentals for
32 development standards and submittal requirement.

33 **Section 4.** Little Rock, Arkansas Rev. Code, Chapter 36. Zoning, Article V. District Regulations,
34 Section. 36-253. R-1, Single-Family District. Sub-Section (b) Use Regulations. (5) Special uses, as follows.

- 35 a. Bed and Breakfast House

1 Be amended to read as follows:

2 a. Bed and Breakfast House/Short-Term Rental.

3 **Section 4.** That Little Rock, Arkansas Rev. Code be amended to include a new Article for incorporation
4 into Chapter 36. Zoning, providing land use controls for Bed and Breakfast House/Short-Term Rentals.

5 **ARTICLE XIV. BED AND BREAKFAST HOUSE/SHORT-TERM RENTALS**

6 **ARTICLE XIV. SEC. 36-599 SHORT TITLE**

7 This chapter may be cited as the “Short Term Rental Ordinance.”

8 **ARTICLE XIV. SEC. 36-600 PURPOSE**

9 Purpose of this Article is to establish regulations for use of residential dwellings as Bed
10 and Breakfast House/Short-Term Rentals, establish a system to track the Short-Term
11 Rental inventory in the City, ensure compliance with Local Performance Standards,
12 provide a means of contact for the Responsible Party of Bed and Breakfast House/Short -
13 Term Rentals, and allow private property owners the right to fully and efficiently utilize
14 their property without undue regulation or interference.

15 **DEFINITIONS.**

- 16 A. Administrative Approval shall mean formal acceptance of approval by the Director
17 of Planning and Development, or their designee.
- 18 B. Bed and Breakfast House/Short-Term Rental type shall mean an owner occupied
19 or non-owner occupied single-family, or multi-family property which contains not
20 more than five (5) guest rooms, no more than one (1) of which may be located in
21 an approved accessory dwelling, which for a fee may be occupied by a guest for
22 no longer than twenty-nine (29) consecutive days.
- 23 C. Occupant shall mean the person or persons who contracts with the Responsible
24 Party for use of the Short Term Rental (STR).
- 25 D. Owner-occupied shall mean owner of the property permanently resides in the STR
26 or in the principal residential unit with which the STR is associated on the same
27 tax parcel.
- 28 E. Responsible Party shall mean the owner of a Residential dwelling being used as a
29 short-term rental, as well as any person designated in writing by the owner, who is
30 responsible for compliance with this Article by an Occupant and any guests
31 utilizing the Short Term Rental. The Responsible Party shall provide for the
32 maintenance of the property and ensure compliance by the Occupant and any
33 guests with the provisions of this Article, or any other applicable law, rule, or
34 regulation pertaining to the use and occupancy of a Short-Term Rental. The owner

1 of the property shall not be relieved of the responsibility or liability for
2 noncompliance with the provisions.

3 **ARTICLE XIV. SEC. 36-601 BED AND BREAKFAST HOUSE / SHORT TERM**
4 **RENTALS (STR) ENTITLEMENT**

5 (a) Bed and Breakfast House/Short-Term Rental (STR) is an owner-occupied or
6 non-owner occupied single or multi-family dwelling unit which contains not
7 more than five (5) guest rooms, no more than one (1) of which may be located
8 in an approved accessory dwelling, which for a fee may be occupied by a guest
9 for no longer than twenty-nine (29) consecutive days.

10 1. Bed and Breakfast House/Short-Term Rental (STR) are a land use allowed only where
11 the Planning Commission has granted a Special Use Permit in accordance with Chapter
12 36. Article II. Section 36-54 Special Use Permits.

13 a. Business License and Inspections required.

14 1. Upon Planning Commission approval of a Special Use Permit, the owner
15 shall submit an application for a Business License, which if said license is
16 issued, must be renewed annually.

17 2. Annual Inspection Fee of One Hundred Dollars (\$100.00) per bedroom up
18 to maximum of Five Hundred Dollars (\$500.00). Unless the owner does
19 not reside on the property, or reside in a unit within 1,500 feet of said
20 property, then the inspection fee shall be Five Hundred Dollars (\$500.00)
21 for the entire structure.

22 3. The Annual Inspection Fee would be waived if the structure is in a historic
23 district and passes inspection adding to the historic district's contributing
24 structures.

25 (b) Pre-existing Bed and Breakfast House/Short-Term Rental (STR) owner
26 occupied, or a unit within 1,500 feet of the owner's primary dwelling.
27 Administrative approval for pre-existing Bed and Breakfast House/Short-Term
28 Rental (STR) can be granted. Within six (6) months of the passage of this
29 ordinance, the owner must register the STR with the City, demonstrate the STR
30 was in operation six (6) months prior to passage of this ordinance, designate to
31 the City in writing any additional Responsible Party, demonstrate compliance
32 with all Bed and Breakfast House/Short-Term Rental (STR) Development
33 Standards, and pay a One Hundred Fifty Dollar (\$150.00) Administrative
34 Review Fee.

- 1 1. If administrative approval is granted, the applicant will be notified and an
2 inspection will be scheduled, a One Hundred Dollar (\$100.00) Inspection
3 Fee to be collected.
- 4 2. Following payment of the administrative review and inspection fee, the
5 STR owner shall obtain a Business License, to be renewed annually.
- 6 3. Annual inspection fee for pre-existing STR: One Hundred Dollars
7 (\$100.00) per bedroom up to maximum of Five Hundred Dollars
8 (\$500.00).
- 9 4. The Annual Inspection Fee would be waived if the structure is in a Historic
10 District and passes inspection adding to the Historic District's contributing
11 structures

- 12 (c) Pre-existing Bed and Breakfast House/Short-Term Rental (STR) non-owner
13 occupied. Non-owner occupied Short-Term Rentals (STR) in operation prior to
14 six (6) months of passage of this ordinance, which have not secured entitlement
15 through a SUP the owner of a pre-existing STR shall apply for a SUP with the
16 City of Little Rock Planning and Development Department within six (6) months
17 following passage of this ordinance. If no application is received, and/or if the
18 SUP application is not approved, the property shall revert to its former use status.
- 19 (d) All Bed and Breakfast House/Short-Term Rental (STR) permit holders are
20 responsible for collecting and remitting all applicable room, occupancy, gross
21 receipts, Hotel and Restaurant taxes, and sales taxes required by Arkansas State
22 Law or City Code.

23 **ARTICLE XIV. SEC. 36-602 RESPONSIBLE PARTY**

- 24 (a) A Responsible Party must be available twenty-four (24) hours per day, seven (7)
25 days per week, for the purpose of responding to City officials within sixty (60)
26 minutes to complaints regarding the condition of the short term rental or the
27 conduct of the Occupant of the Short-Term Rental and/or their guests.
- 28 (b) A Responsible Party, upon notification that any Occupant or guest has created
29 any unreasonable noise or disturbance, engaged in disorderly conduct, or
30 committed a violation of any applicable law, rule or regulation pertaining to the
31 use and occupancy of a Short-Term Rental, shall promptly respond in an
32 appropriate manner within sixty (60) minutes and require an immediate halt to
33 the conduct, and take such steps as may be necessary to prevent a recurrence of
34 such conduct. Failure of the Responsible Party to respond to calls or complaints
35 regarding the condition, operation, or conduct of an Occupant or guest in a Short-

1 Term Rental in an appropriate manner within sixty (60) minutes shall constitute
2 a violation of this Article.

3 (c) A Responsible Party shall provide their contact number and information to all
4 residents adjacent to the Residential Dwelling being used, or will be used, as
5 Short-Term Rental (STR).

6 (d) A Responsible Party shall post on or near the front door of the Short-Term Rental
7 a notice which includes the address of the Rental, emergency contact numbers
8 (including the Responsible Party name and contact number), maximum
9 occupancy, and a diagram showing emergency exit route(s) approved by the Fire
10 Department.

11 1. The responsible party shall answer calls twenty-four (24) hours a day,
12 seven (7) days a week for the duration of each Short-Term Rental period
13 to address problems associated with the STR.

14 **ARTICLE XIV. SEC. 36-603 DEVELOPMENT STANDARDS.**

15 (a.) Purpose and intent of this Section is to establish development standards for bed
16 and Bed and Breakfast House/Short-Term Rental. Compliance with these
17 development standards shall be demonstrated by applicants requesting
18 entitlements for STR.

19 1. For STR Applications, compliance with these development standards shall
20 be demonstrated and submitted as a supplement to a Special Use Permit
21 Application.

22 (b.) Development Standards.

23 1. Hosting of private parties and special events such as weddings, receptions,
24 and other similar gatherings is not allowed in Short-Term Rentals.

25 2. No tours for a fee are allowed.

26 3. The Occupancy Fee may include a continental breakfast (e.g. coffee, juice,
27 pastries) to be served to paying guests; no full meals.

28 4. Allowable signage is that as permitted by the single-family residential
29 standard.

30 5. Parking plan must be provided with permit application. Off-street standard
31 for STRs shall be provided in accordance with Little Rock Arkansas Code,
32 Chapter 36, Sec.-36-54 (e) (1).

33 If on-street parking is proposed as an alternative to meet the above
34 requirements, parking must be available for guest use within three-
35 hundred and thirty (330) feet of the STR and parking plan must address

1 neighborhood impact. If the STR is proposed within a Design Overlay
2 District, any alternate parking requirements, as provided in Little Rock,
3 Arkansas City Code, Chapter 36. Zoning, Article V. District Regulations
4 shall be applicable.

- 5 6. Applicants shall provide a scaled floor plan that includes all of the rooms
6 available for rent with location of windows, doors, and smoke detectors
7 identified. Smoke detectors (certified) are required in all sleeping areas, in
8 every room in the path of the means of egress from the sleeping area to the
9 exit, and in each story with sleeping unit, including basements.
- 10 7. All sleeping areas must have two ways of egress, one of which can be an
11 operable window.
- 12 8. Proof of homeowner's fire, hazard, and liability insurance. Liability
13 coverage shall have limits of not less than One Million Dollars
14 (\$1,000,000.00) per occurrence.
- 15 9. All persons operating a Bed and Breakfast House/Short-Term Rental shall
16 meet all applicable requirements of the City of Little Rock's Municipal
17 Code, Chapter 12, Fire Prevention and Protection, Article II. Arkansas Fire
18 Prevention Code. Prior to use as a Bed and Breakfast House/Short-Term
19 Rental, the annual City of Little Rock, Building Code and Fire Marshal
20 inspection fee must be paid and payment of annual Business License
21 received.
- 22 10. Smoke alarms shall be installed, all smoke alarms shall meet local and
23 state standards (current Fire Code). Smoke alarms shall be installed in all
24 sleeping areas and every room in the path of the means of egress from the
25 sleeping area to the door leading from the sleeping unit.
- 26 11. Carbon monoxide detectors shall be installed as directed by City staff if
27 there are fuel fired appliances in the unit or the unit has an attached
28 garage.
- 29 12. Five (5)-pound ABC type extinguisher shall be mounted where readily
30 accessible.
- 31 13. No recreational vehicles, buses, or trailers shall be visible on the street or
32 property in conjunction with the Bed and Breakfast House/Short-Term
33 Rental use.
- 34 14. Principal renter shall be at least eighteen (18) years of age.

1 15. Maximum occupancy. Every bedroom shall have a maximum two (2)
2 guest capacity.

3 16. Simultaneous rental to more than one party under separate contracts shall
4 not be allowed.

5 17. The owner shall not receive any compensation or remuneration to permit
6 occupancy of a STR for a period of less than twenty-four (24) hours.

7 **ARTICLE XIV. SECTION 36.604 COMPLIANCE**

8 (a.) It is unlawful for any Responsible Party to offer for rent a Bed and Breakfast
9 House/Short-Term Rental or to operate a Bed and Breakfast House/Short-Term
10 Rental without a Business License. Owners shall not list a property or units
11 online until they have received a Business License, operation of an STR without
12 a Business License ~~could~~ shall make the owner ineligible to apply for a Business
13 License for up to one (1)-year.

14 (b.) It is the intent of the City of Little Rock that complaints regarding Bed and
15 Breakfast House/Short-Term Rental properties be resolved according to existing
16 State law and City of Little Rock Ordinances pertaining to public nuisances,
17 vehicles and traffic, health and safety, and public peace, morals, and welfare.

18 (c.) Sanctions:

19 1. In addition to any other remedy or procedure authorized by law, for three
20 (3) or more confirmed violations of or failure to comply with any of the
21 standards of this Article in a calendar year, the Director of the Planning
22 and Development or his/her designee may revoke a Business License and,
23 in addition, may order that no new Business License be issued for up to
24 one (1) year pursuant to the following procedures.

25 a. Prior to the revocation of any Business License or the denial of a
26 Business License for repeated violation of the provisions of this
27 Article, written notice of the reasons for such action shall be
28 served on the Owner and/or Responsible Party in person or by
29 certified mail at the address on the permit application.

30 b. Revocation shall become final within ten (10) days of service
31 unless the Owner and/or Responsible Party appeals the action. The
32 Owner and/or Responsible Party shall provide the appeal in
33 writing to the Director of Planning and Development or his/her
34 designee within ten (10) days of receipt of the notice. The written

1 notice of appeal must state the reasons for the appeal and the relief
2 requested.

3 c. Should the owner and/or Responsible Party request an appeal
4 within the ten (10) day period, the Director of the Planning and
5 Development Department or his/her designee shall notify the
6 owner and/or Responsible Party in writing of the time and place
7 of the hearing.

8 d. Appeals shall be heard by the Board of Adjustment as an
9 administrative appeal pursuant to Chapter 36, Division 4. Section
10 36-109 of the Little Rock Zoning Code. For good cause shown,
11 the Board may affirm or reverse the decision to revoke a Business
12 License.

13 e. Once a Business License for an STR has been revoked, no new
14 Business License shall be issued to the applicant for the same
15 property for a period of one year.

16 **Section 5. Severability.** In the event any title, section, paragraph, item, sentence, clause, phrase, or
17 word of this ordinance is declared or adjudged to be invalid or unconstitutional, such declaration or
18 adjudication shall not affect the remaining portions of the ordinance which shall remain in full force and
19 effect as if the portion so declared or adjudged invalid or unconstitutional was not originally a part of the
20 ordinance.

21 **Section 6. Repealer.** All laws, ordinances, resolutions, or parts of the same that are inconsistent with
22 the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

23 **PASSED: September 6, 2022**

24 **ATTEST:**

APPROVED:

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26 _____
27 **Susan Langley, City Clerk**

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26 _____
27 **Frank Scott, Jr., Mayor**

28 **APPROVED AS TO LEGAL FORM:**

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30 _____
31 **Thomas M. Carpenter, City Attorney**

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