



**DEPARTMENT OF HOUSING & NEIGHBORHOOD PROGRAMS**  
500 West Markham, Suite 120W  
Little Rock, AR 72201  
Phone (501) 371-6825 Fax (501) 399-3461  
www.littlerock.gov

## Land Bank Commission Minutes

**MEETING DATE:** June 21, 2023

The meeting was called to order at 12:00 p.m., by Chairman Leta Anthony @ The Willie Hinton Center.

### COMMISSIONERS PRESENT

Leta Anthony

Mark Leggett

Tavonia Strickland

Tyrun Haynie

Deniccia Bell (via Webex)

Natalie James

### COMMISSIONERS ABSENT

Jeremy Hill

Katrina Smith

Kimberly Lee

### BOARD MEMBERS AND STAFF PRESENT:

Ruby E. Dean, Redevelopment Administrator

Shawn Overton, COLR Attorney

Kevin Howard, HNP Director

Paulette Austin, HNP Admin.

**Guests:** Jarrod Woodley, Terrain Tyler, Kelvin Crosby, Michaela Beard

**DECLARATION OF QUORUM** – Quorum

**PLEDGE OF ALLEGIANCE**

### APPROVAL OF AGENDA

Motion made by Commissioner Leggett seconded by Commissioner Haynie to approve the agenda. 5 ayes 0 nays (1 abstain, 3 absent, 2 vacant)



## APPROVAL OF MINUTES

Motion made by Commissioner Strickland seconded by Commissioner Leggett to approve the minutes.  
**5 ayes 0 nays (1 abstain, 3 absent, 2 vacant)**

Commissioner Haynie posed a question regarding the property on Alexander Road as to why it was under old business, Chairman Anthony advised that the Commissioners decided to take action pending the results of environmental phase I report.

### Staff Reports by Redevelopment Administrator

Ruby Dean introduced Paulette Austin as the new HNP part-time admin staff who will also assist with the Land Bank minutes and meeting setups.

Staff will attend the "Vacant and Abandoned Property Academy" sponsored by Community Progress Land Bank Network on June 21<sup>st</sup> and June 22<sup>nd</sup>

The Community Development Division sponsored a Down Payment Assistance workshop on June 10<sup>th</sup>, the session was very informative with over 25 individuals in attendance.

Staff met with the following Community Reinvestment groups for potential Land Bank funding- People's Financial, Simmons Bank and the Walton Foundation.

Staff gave an update on 7909 Mann Road stating that Ms. Adams met with the Planning Division on last week for the approval of the plans. Ms. Adams was scheduled to attend the meeting, however, did not make an appearance. Chairman Anthony suggested scheduling a meeting with Lifeline Church and Ms. Adams, along with Attorney Overton serving the Facilitator.

Chairman Anthony also suggested that Ms. Adams bring copies of all police reports on the property since taking ownership.

Director Howard suggested meeting with Director Jamie Collins of the Planning & Development Division, Commissioners Haynie and Anthony volunteered.

Current balances are as follows: S35A946'18 - \$1,058.54; S35C273 - \$19,426.82; S35C501 - \$100,091.88  
Total Land Bank Financial Report **-\$120,577.24**. There are currently 43 lots available in the Land Bank inventory.

The COLR Board of Directors approved the revised Land Bank Policies and Procedures on June 20, 2023. Staff presented the Phase I environmental report on the proposed Land Bank property on Alexander Road. Staff referenced the notation in the letter regarding a potential underground storage tank. After much discussion a motion was made by Commissioner Leggett to deny donation, seconded by Commissioners Strickland and Haynie. **5 ayes, 0 nays, (1 abstain, 3 absent, 2 vacant)**

Staff informed the Commissioners of the pending demolition for property located @ 2017 S. Maple. The Land Bank property was sold to Tonia Griffin in 2020, however, Ms. Griffin has not made any improvements to the structure. Ms. Griffin received an extension for development beginning October 20, 2022 and ending October 20, 2023, with periodic updates. To date, Ms. Griffin has not provided any updates on the property.

**CITIZENS COMMUNICATION – Jarrod Woodley, former Land Bank Commissioner stated that he was there visiting. Terrain Tyler wanted insight on whether the Land Bank provides surveys and mapping of the sewage to potential buyers. Staff stated that the properties are “as is” and the City does not provide surveys, etc. Mr. Kelvin Crosby and Ms. Michaela Beard were attendance to learn more about the program for the LRSD employees. Ruby Dean will follow up with a phone call.**

**ADJOURN:** A motion made by Commissioner Haynie to adjourn the meeting, seconded by Commissioner James **5 ayes 0 nays (1 abstain, 3 absent, 2 Vacant)**

Meeting adjourned at 12:49 p.m.