

FIRE LANE SIGNAGE

I. PURPOSE:

The following guideline establishes policies and procedures for the Public Works Traffic Engineering Division in handling the requests or recommendations for signage in the fire lanes.

II. POLICY:

Requests for fire lane studies may be initiated by the Little Rock Fire Department, or the Public Works Department. Public requests will be directed to the Chief of the Little Rock Fire Department.

Written records of all requests and pertinent information relating to the requests will be maintained in a central file. All applicants will be notified of the status of their request.

III. RESPONSIBILITY:

The City Code of Ordinances, Section 39-77.2, places the responsibility of designating fire lanes via the installation of appropriate signage with the Traffic Engineering Division Personnel after: a) written recommendation is received from the Little Rock Fire Department; and b) an on-site investigation is made by representatives of the Traffic Engineering Division and the Little Rock Fire Department.

IV. PROCEDURE:

- A. Upon receiving a request, the Traffic Engineering Division will immediately notify the agency by written or oral communication that the request has been received and a study will be made.
- B. The appropriate Traffic Engineering Division and Little Rock Fire Department Personnel will be assigned to make an on-site investigation. Little Rock Fire Department Personnel will determine if circumstances warrant fire lane signage and Traffic Engineering Division Personnel will determine the location and number of signs needed.

C. If fire lane signage is warranted:

1. Traffic Engineering Division Personnel will prepare a signage diagram and work order for the installation of the signage.
2. Signage will be installed.

Approved:



Bruce T. Moore
City Manager