



HOME OCCUPATION ACCESSORY USE APPLICATION

COMPLETE THIS FORM IN ADDITION TO THE REGULAR APPLICATION IF YOU ARE A HOME BASED BUSINESS

APPLICANT’S NAME: _____ PHONE: _____

NAME OF BUSINESS: _____

OWNER OF BUSINESS: _____

ADDRESS OF BUSINESS: _____

PROPERTY OWNED BY: _____

ADDRESS OF PROPERTY OWNER: _____

DESCRIPTION OF BUSINESS OR SERVICE ACTIVITY OFFERED BY THIS BUSINESS:

TOTAL NUMBER OF OWNER/ EMPLOYEES THAT:

A. RESIDES ON PREMISE: _____ B. RESIDES OFF PREMISE: _____

WILL PROPOSED USE GENERATE PEDESTRIAN OR VEHICULAR TRAFFIC? YES NO

WILL PROPOSED USE GENERATE DELIVERY BY MAIL OR COURIER? YES NO

LIST THE TYPE OF STOCK OR MERCHANDISE TO BE STORED ON THE PREMISE:

WHAT TYPE OF BUSINESS ADVERTISING IS PROPOSED? _____

TOTAL SQ FT OF DWELLING UNIT: _____ TOTAL SQ FT OF UNIT DEVOTED TO BUSINESS: _____

- NOTE:
- 1. Applicant should be apprised that he/she should investigate any bill of assurance restrictions placed on this property.
 - 2. Material provided in this application is preliminary and additional information may be requested by the committee.

HOME OCCUPATION ACCESSORY USE CONDITIONS

The following conditions must be strictly adhered to, and any expansion beyond the scope of this approval will be cause for revocation of your accessory use permit.

- 1. Only 49% or a maximum of 500 square-feet of the principal residential structure can be used for the operation of your business. This shall include telephone, bookkeeping, and office service.
- 2. Only one (1) service or company vehicle with a capacity of less than one ton can be parked, stored or maintained at this location. The following types of vehicles are expressly prohibited at any time:
 - 1. All commercial tow vehicles or vehicle carriers.
 - 2. Dump trucks or trash haulers.
 - 3. Flat bed or stake bed trucks.
 - 4. Trailers whose designed intent is storage or transport of material or equipment.
 - 5. Trucks or buses used in inter or intrastate commerce.
 - 6. Vans, with a capacity of one (1)-ton or larger, used for other than a private passenger vehicle.
 - 7. School or church buses or vans one (1)-ton in carrying capacity or greater.
- 3. No outside storage of equipment or materials is allowed except that material or equipment that is kept on your vehicle.
- 4. There can be no use of any accessory structure on this property for the use of storage or for the purpose of conducting business.
- 5. No present or future employees are permitted to report to this location for job assignment or duties on the site.
- 6. No additional building or remodeling is allowed on this property to accommodate this business.

HOME OCCUPATIONS SHALL BE PERMITTED THAT WILL NOT:

- 1. Change the outside appearance of the dwelling or provide product display visible from the street.
- 2. Generate traffic, parking, sewage, or water use in excess of what is normal in the residential neighborhood.
- 3. Create a hazard to persons or property, result in electrical interference or become a nuisance.
- 4. Result in outside storage or display of any material or product.
- 5. Involve accessory buildings.
- 6. Result in signage beyond that which may be required by other government agencies.
- 7. Limited to 500 square-feet in area, but in no case more than 49% of the total area in a dwelling.
- 8. Stock in trade shall not exceed 10% of the floor area of the accessory use.
- 9. Require the construction of, or the addition to, the residence of duplicate kitchens.
- 10. Require or cause the use or consumption on the premises of any food product produced thereon.
- 11. Provide medical treatment, therapeutic massage or similar activities.

THIS IS TO CERTIFY THAT I HAVE READ AND FULLY UNDERSTAND THE RESTRICTION ON THE USE OF MY RESIDENCE FOR A HOME OCCUPATION.

APPLICANT’S SIGNATURE DATE

DISPOSITION OF APPLICATION: APPROVED DISAPPROVED

INSPECTOR’S NAME PROPERTY ZONED