

Land Bank Commission Minutes

MEETING DATE June 20th, 2018

The meeting was called to order at 12:00 PM by Commissioner Leta Anthony at the Willie Hinton Neighborhood Resource Center at 3805 W. 12th St., Little Rock, AR.

COMMISSIONERS ABSENT:

Ken Wade
Director Erma Hendrix

COMMISSIONERS PRESENT:

Mark Leggett
Jennifer Herron
Leta Anthony
Frances Frazier
Laura McKinney
Angela Neal
Angela McCloyen
Juanita Dodd
Monique Sanders
Al B. Moore, Jr.

BOARD MEMBERS AND STAFF

Doug Tapp, Kevin Howard, Director Joan Adcock

DECLARATION OF QUORUM -Quorum

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

A motion to approve the May 2018 minutes was made by Commissioner Laura McKinney, there was a 2nd by Commissioner Frances Frazier. 11 ayes, 0 nays, Motion carried.

Staff Report – Doug Tapp

Welcomed the City of Jonesboro Mayor, Jonesboro staff and Jonesboro Land Bank Commissioners. Everyone at the meeting introduced themselves and gave a brief employment statement.

- A. Finance Report: General Fund Balance S35A575' 16 2016- \$5,952.28
General Fund Balance S35A748 '17 2017- (\$3,070.23)
General Fund Balance S35A946 '18 2018- \$210,980.32
CDBG Fund Balance - \$55,164.03
- B. Invest Health- Doug will try to schedule a sub-committee meeting for July 2018
- C. Property Inventory- 92 total properties (6 structures)
- D. Land Bank Policy & Mission- discussion in new business

Old Business

- A. 1107 W. 32nd St. - sale, City Board approved June 19th, 2018
- B. 2301 and 2318 S. Martin- (2 structures) Closed June 12th, 2018, now in inventory
- C. 2021 S. Maple – purchase, City Board vote July 2nd, 2018 (Love Neighborhood Project)
- D. 3324 S. Broadway – purchase- vacant lot- awaiting o/a.
- E. 8312 Colonel Glenn – donation to city, City Board approved June 19th, 2018
- F. 2105 Boyce- sale, City Board vote July 2nd, 2018

- G. 8013 Brandon – donation, City Board vote July 2nd, 2018
- H. 3415 & 3419 W. 14th St.- City board vote July 17th, 2018
- I. 3010 Martin Luther King, Jr. Blvd.- purchase, City Board approved June 19th, 2018
- J. 4321 W. 13th St.- sale, City Board vote July 2nd, 2018
- K. Community Housing Development Organization donations/sales from 2016-2017
 - 1. 2600 Adams- new construction complete
 - 2. 2618 Adams- new construction complete
 - 3. 2620 Adams- new construction complete
 - 4. 2908 S. Main- (sale) new construction 80% complete
 - 5. 3020 S. Main- new construction foundation poured
 - *Home funds were used, asking price in the \$120's
- L. Jericho Way Day Resource Center- meeting with DePaul CEO Thursday, June 21st

New Business

- A. 1520 S. Oak- Better Community Development (CHDO) - exchange with 3620 Maryland
Commissioner Leta Anthony made motion to accept the proposed trade, a 2nd was made by
Commissioner Monique Sanders. 11 ayes, 0 nays, the motion carried.
- B. 1921 & 1923 S. Cedar- donation, Community Garden
Commissioner Mark Leggett made a motion to donate the properties to be used as a community
garden, pending verification of non-profit status 501C3 and good title. A 2nd was made by
Commissioner Angela McCloyen. 11 ayes, 0 nays, the motion carried.
- C. Proposed Land Bank Policy & Procedures, Forms changes
 - 1. Land Bank Transfer Application (attach the deed restriction)
 - 2. Deed Restriction on sales
 - 3. Priorities and Policies for Acquisitions or Dispositions
 - 4. LRSD and CLR Program for property disposition. (vacant lots only and not structures)
 Proposed changes include adding the deed restriction to the application. Adding language that
States only vacant lots can be donated and not property with a structure. Donation of approved
lots on a case by case basis pending Land Bank Commission approval. Businesses or non-profits
to add their I.D. #. A checklist including but not limited to CLR permits and inspections with a
link on the website about getting permits prior to an application.

Citizen Communication - (The City of Jonesboro staff and volunteers stayed after the meeting to visit with Little Rock Land Bank commissioners)

Staff Communication- none

Commissioner Communication-none

Adjourn- 12:50 P.M. Commissioner Laura McKinney made a motion to adjourn, a 2nd by Commissioner Frances Frazier, motion carried. Adjourn.