

City of Little Rock
Department of Housing & Neighborhood Programs
Community Development Division

Project Application Form
2019 Program Year

Notice of Funding Availability (NOFA)
Community Development Block Grant (CDBG) 24 CFR PART 570

SUMMARY

The City of Little Rock Department of Housing & Neighborhood Programs, Community Development Division, is now accepting CDBG applications for the 2019 funding cycle.

OBJECTIVES

Funding projects and services that benefit low income people and neighborhoods and promote job creation that are consistent with the Five-Year Consolidated Plan which identifies priority housing, economic development non-housing services, homeless services, public services, and strategies to address these needs.

PLEASE NOTE

The final determination of program funding will not be made until spring 2019. Due to the federal required submission timeline, the City of Little Rock must develop its 2019 Annual Action Plan for submission to HUD prior to receiving notice of the availability of 2019 funds.

Only organizations with 501(c)(3) nonprofit status and minimum of one year experience providing a CDBG eligible activity are qualified to apply.

If you are a startup organization or program, the City is unable to fund an activity until it shows viability and capacity. Activity should not be dependent solely on CDBG funding-it must have other funding sources and be financially stable without CDBG funding.

Available funding for all nonprofit applications combined was roughly \$255,000 for program year 2018.

PLEASE BE ADVISED THAT PROJECTS SELECTED WILL BE SUBJECT TO FUNDING AVAILABILITY.

You may access this NOFA (CDBG Project Application FY 2019) by visiting our website at <https://www.littlerock.gov/city-administration/city-departments/housing-and-neighborhood/> or you may pick up an application at the Department of Housing and Neighborhood Programs, 500 West Markham, Suite 120W, Little Rock, AR. You may also call our office at 501-371-6825 to request an application or email Beverly Arbor at barbor@littlerock.gov. Also if you need additional information about Community Development Block Grant you can review the Code of Federal Regulations 24 CFR Part 570.

DATES

Project Application Form must be received by 2:00 p.m., Monday, April 1, 2019 hand-delivered or mailed to the attention of Kevin Howard, Community Development Manager, Department of Housing and Neighborhood Programs, 500 West Markham, Suite 120W, Little Rock, AR 72201. If applications are mailed, the application must be received in the Community Development Division office by the time and date above. There will be absolutely no exceptions.

DISCLAIMER

All proposals submitted become the property of the City of Little Rock. Submission of a proposal does not commit the City of Little Rock to award a contract or to pay for any costs incurred in the preparation of a proposal. The City reserves the right to request additional information pursuant to this application. The City has the right to extend the submission deadline should such extension be in the interest of the City. Applicants have the right to revise their proposals in the event the deadline is extended. The City of Little Rock reserves the right to reject any proposal.

The City of Little Rock Assures Equal Opportunity in Employment and Housing.



HUD NATIONAL OBJECTIVES:

All activities funded through the Community Development Block Grant (CDBG) must demonstrate that the activity meets at least one of the following HUD CDBG national objectives (24 CFR 570.208):

- Activities benefiting low and moderate income persons;
- Activities which aid in the prevention or elimination of slums or blight; and
- Activities designed to meet community development needs having a particular urgency (referred to as urgent need).

PERFORMANCE MEASUREMENT:

HUD has implemented a mandated system of reporting performance measurements in a precise and timely manner. All of the activities funded must identify one of the three performance measurements primary objectives and outcomes. Directly below are the primary objectives:

- Creating suitable living environment (in general, this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment);
- Creating decent housing (this objective covers the wide range of housing activities that are general undertaken with CDBG, HOME, or HOPWA funds)
- Creating economic opportunities (this objective applies to the types of activities related to economic development, commercial revitalization, or job creation)

There are three outcome under each objective. They are:

- Availability/Accessibility applies to activities that make services, infrastructure, housing, or shelter available or accessible to low and moderate income people, including persons with disabilities. Accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low and moderate income people.
- Affordability applies to activities that provide affordability in a variety of ways in the lives of low and moderate income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-up, or services such as transportation or daycare.
- Sustainability applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefits to persons or low and moderate income people or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

INCOME ELIGIBILITY CRITERIA

Funded activities must benefit persons whose annual income does not exceed 80 percent of the median income for the area, as determined by HUD. The current income limits are listed below, but limits are updated annually.

2018 HUD Income Guidelines

Family Size	Very Low (50%)	Low (80%)
1	\$23,250.00	\$37,150.00
2	\$26,550.00	\$42,450.00
3	\$29,850.00	\$47,750.00
4	\$33,150.00	\$53,050.00
5	\$35,850.00	\$57,300.00
6	\$38,500.00	\$61,550.00
7	\$41,150.00	\$65,800.00
8	\$43,800.00	\$70,050.00

NOTICE OF PUBLIC HEARINGS AND FUNDING AVAILABILITY

Notice is hereby given that the City of Little Rock anticipates applying for three categories of funding from the U.S. Department of Housing and Urban Development for Fiscal Year 2019, Community Development Block Grant (CDBG), HOME Investment Partnership (HOME) funds, and Housing Opportunities for Persons with AIDS (HOPWA). The City will prepare a Fiscal Year 2019 Annual Action Plan.

In accordance with its Citizen Participation Plan, the City will conduct four community-wide public hearings to address housing and community development needs for the Annual Action Plan. The purpose of the hearings is to obtain the views and comments of individuals and organizations relative to the needs that may be addressed by CDBG, HOME, and HOPWA funds. With the announcement of Notice of Funding Availability (NOFA) under CDBG, the public hearings are also scheduled to give citizens an opportunity to provide suggestions for proposed projects that may be eligible for funding under 2019 CDBG Program.

If a non-profit organization plans to submit a request for a project, an application form with all required information must be completed. The Project Application Form may be obtained at the Department of Housing and Neighborhood Programs, 500 West Markham, Suite 120W, Little Rock, AR 72201 or at the City's website <https://www.littlerock.gov/city-administration/city-departments/housing-and-neighborhood/>. You may also call our office at 501-371-6825 to request an application or email Beverly Arbor at barbor@littlerock.gov.

Completed Project Application Forms must be received at the above address no later than 2:00 p.m. on Monday, April 1, 2019.

All interested citizens are invited to attend the public hearings. The schedule for the public hearings is as follows:

Monday, March 11, 2019 – 6:00 p.m.
Willie Hinton Neighborhood Resource Center
3805 West 12th Street, Little Rock

Thursday, March 14, 2019 – 6:00 p.m.
Southwest Community Center
6401 Baseline Road, Little Rock

Monday, March 25, 2019 – 6:00 p.m.
Wright Avenue Neighborhood Resource Center
1813 Wright Avenue, Little Rock

Thursday, March 28, 2019 – 6:00 p.m.
West Central Community Center
4521 John Barrow Road, Little Rock

All interested persons are encouraged to attend.

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Legal Name of Organization: _____

Founded Date _____

Address: _____

Mailing Address (if different): _____

Telephone Number: _____ Fax Number: _____

Tax I.D. Number: _____ DUNS Number: _____

(Please note that you must have a DUNS number to be eligible for CDBG Funds and active registrations with SAM.GOV.)

E-Mail Address: _____

Submitted by: _____ Title: _____

Contact Person: _____ Title: _____

Contact Person's Direct Telephone Number: _____

Has your Organization received CDBG funding in the past? _____ Yes _____ when _____ No

Project Information

Name of Project _____

Type of Project: Parks Housing Program Public Service Program Housing Counseling

Other (Describe) _____

Project CDBG National Objective _____

Project Performance Measurement Objective _____

¹⁰
Project Performance Measurement Outcome _____

(Please refer to the listing in the CDBG NOFA for the National Objective, Performance Measurement Objectives & Outcome.)

Neighborhood and/or Ward being Served _____

Estimated Project Cost: _____ Number of persons served: _____

7. Does the implementation of this program depend on receiving 100% of your CDBG request?

8. If you are not approved for 100% of your CDBG request, how will you address the shortfall?

9. Briefly describe your organization qualifications, indicate staff members and experience in managing grants and similar programs. If a 501c 3 organization please provide a copy of status.

I CERTIFY THAT ALL OF THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT.

SIGNATURE

DATE

To be considered for funding, applications must be received at the address below no later than 2:00 p.m. on Monday, April 1, 2019.

Department of Housing and Neighborhood Programs
Community Development Division
500 West Markham, Suite 120 West
Little Rock, Arkansas 72201
(501) 371-6825

